

**SHAHEED BHAGAT SINGH (EVENING) COLLEGE  
(UNIVERSITY OF DELHI)**

**ADMISSIONS 2016-17**

**Following Documents Need to be Submitted Strictly in the given Order**

1. Printout of Online Admission Form issued from DU Web Portal
2. **Admission Booklet** issued from college consisting of the following:
  - a) **Check List**
  - b) **Reference Card**
  - c) **Identity Card Form**
  - d) **Undertaking**, regarding genuineness of the submitted documents
3. **Self-attested Photocopies** of the documents Listed from point 4 to point 11 as below followed by originals as mentioned.
4. **XIIth Class mark Sheet** (Original)
5. XIIth Class **Provisional** certificate/**Pass** certificate (Original)
6. **Character** Certificate from the School/ College last attended.
7. **Xth Class Mark Sheet-cum-certificate** showing **Date of Birth** (Original)
8. **Transfer Certificate** from school/ College as well as Migration certificate (Original)
9. **Caste Certificate** (Original)

**For SC/ST Applicants: Caste Certificate of Applicant** (Photocopy & Original Certificate) and photocopy of Caste Certificate of Mother/Father/Brother/Sister.

**For OBC Applicants:**

- a. **Caste Certificate of Applicant** (Photocopy & Original Certificate)
- b. In case of Employed Parents: From-16/ITR Filed any one of the **last three years**.
- c. In case of self-employed parents: Copy of Income Tax Return of any one of the **last three years**.

d. In other cases: Copy of documents submitted for obtaining OBC certificate (Non-creamy layer)

10. **\*\*Address Proof** of the Applicant/Parent (Original to be verified only) (viz. electricity bill, AADHAR Card, Receipt of Property tax payment, Election Card, ID Card issued by Central/State Govt., MTNL/BSNL telephone Bill)

11. **\*\*ID proof of the Parent/ Guardian** (Original to be verified only) (viz. Passport, AADHAR Card, Election Card, PAN Card, ID Card issued by Central/State Govt., Driving License, etc.)

**Note:**

- The prescribed undertakings are duly signed by the parent/guardian.
- All the photographs must be signed across by the person himself and pasted at relevant places in the forms.  
Applicants need to deposit all the above documents in order as given attached with their College form and they will be issued an acknowledgement for **receiving of documents and the acceptance of their form.**

(**Please note your College Form No.** for any further enquiry in future and **keep acknowledgement of documents safe**)