

NAAC द्वारा 'A' श्रेणी प्राप्त NAAC Accredited 'A' Grade शेख सराय फेस-2 (त्रिवेणी), नई दिल्ली-110017 Sheikh Sarai Phase - II, (Triveni) New Delhi-110017 Phone : 29253430, Tele/Fax : 011-29257826, Website : www.sbsec.org, E-mail: principal.sbsec@gmail.com

AQAR 2017-18

<u>Part – A</u>

Data of the Institution

| 1. Name of the Institution | SHAHEED BHAGA | T SIN | GH EVENING COLLEGE |
|-----------------------------------|--------------------|-------|------------------------------|
| • Name of the Head of the in | nstitution | : | Dr P.K. Khurana |
| • Designation | | : | Principal |
| • Does the institution functi | on from own campus | : | Yes |
| • Phone no./Alternate phone | e no. | : | 011-29253430 |
| • Mobile no. | | : | 9891307210 |
| • Registered e-mail | | : | principal.sbsec@gmail.com |
| • Alternate e-mail : | | | |
| Address | | : | Sheikh Sarai, Phase-II |
| • City/Town | | : | New Delhi |
| • State/UT | | : | Delhi |
| • Pin Code | | : | 110017 |
| 2. Institutional status: | | | |
| • Affiliated / Constituent | | : | CONSTITUENT |
| • Type of Institution | | : | Co-education |
| Location | | : | URBAN |
| Financial Status | | : | Grants-in aid/ UGC 2f and 12 |
| (B) | | | |
| • Name of the Affiliating U | • | : | University of Delhi |
| • Name of the IQAC Co-ord | linator | : | PROF. C.S. DUBEY |
| • Phone no. | | : | 9868164405 |
| Alternate phone no. | | | |



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:

9868164405

iqac@sbse.du.ac.in

- Mobile
- IQAC e-mail address
- Alternate Email address:

3. Website address: <u>www.sbsec.org</u>

• Web-link of the AQAR

| Academic Year | Web-link |
|---------------|---|
| 2016-17 | https://sbsec.org/Statutes.aspx?id=1169 |

4. Whether Academic Calendar prepared during the year? YES

https://sbsec.org/AcademicCalender/AC2017-18.pdf

5. Accreditation Details:

| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-----------------|-------|------|--------------------------|-----------------|
| 1 st | Α | 3.36 | 2017 | 13/09/17 |
| 2 nd | | | | |
| 3 rd | | | | |
| 4 th | | | | |
| 5 th | | | | |

6. Date of Establishment of IQAC

11/12/2016

•

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture | | | | | |
|---|------------------|---|--|--|--|
| Item /Title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries | | | |
| Infrastructural upgradation carried out in collaboration with morning college | Through the year | Phase-I and Phase II of the Project with 28 classrooms completed besides renovation of seminar room, external development, main gate and canteen. The Evening Block redeveloped to provide for better operating environment for teachers and the staff. | | | |

8. Provide the list of funds by Central/ State Government-



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UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC

etc.

| Institution/ Department/Faculty | Scheme | Funding agency | Year of award with duration | Amount (in lakhs) |
|---|-----------------|----------------|-----------------------------|-------------------|
| Shaheed Bhagat Singh Evening College | 2(f) & (12B) | UGC | 2017-18 | 1870.60 |

- 9. Whether composition of IQAC as per latest NAAC guidelines: Yes
- **10.** No. of IQAC meetings held during the year: *Nil*
- **11.** Whether IQAC received funding from any of the funding agency to support its activities during the year?

NO

- **12.** Significant contributions made by IQAC during the current year:
 - 1. Centre for Capacity Building established during the year to enhance skills and competencies. It was inaugurated by Ms. Advaita Kala, Eminent Bollywood script and creative writer at the two-day workshop on "Communication Skills".
 - 2. The Alumni Association of the college was revived and an Alumni Meet was organised. President, team of office bearers and executive committee were appointed.
- **13.** Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | | Achi | evements/Outcomes |
|----------------|---|------|---|
| 1. | Enhance infrastructural competencies to create adequate platform to deliver quality outcomes | 1. | First phase of renovation and infrastructural redevelopment was carried out. |
| 2. | To provide quality learning environment keeping in mind | 2. | Centre for Capacity Building was established and former students were roped into Alumni |



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| skills so as to enhance | association. Both these provided |
|---------------------------|----------------------------------|
| employability of learners | great learning platform for |
| | students. |
| | |

- 14. Whether the AQAR was placed before a statutory body? *No*
- 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? No
- 16. Whether institutional data submitted to AISHE:YesYear: 2017Date of Submission: 22.03.2018
- 17. Does the Institution have Management Information System? No

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

All the programmes taught in the college are affiliated to University of Delhi and hence, all departments are required to implement the curriculum prescribed by the University of Delhi. Following the academic calendar of the university. The college plans the academic curriculum, prepares the sections based on students' preferences for skill enhancement and generic elective papers, makes and uploads time-table before the commencement of the semester. To ensure the effective delivery of curriculum, departmental meetings are held regularly to deliberate on issues pertaining to syllabus, lesson plans, assignments and projects. Completion of the syllabus is ensured by a review meeting at the departmental level. Various lectures, workshops, seminars, conferences are organised to complement the curriculum. Various teaching methods are implemented by the faculty for the effective delivery of curriculum including debates, presentations, group discussions, project-based learning, group activities etc. Along with it, educational field visits, industrial visits, tours are organized to supplement the curriculum wherever necessary. The college has a well-planned tutorial system in place to facilitate effective teaching-learning process and to establish classroom interaction in smaller groups.

The principal ensures the effective and timely delivery of the curriculum and complete adherence to the academic calendar given by the university through regular meetings with the teacher-in-charges along with the informal discussions with the faculty members. Syllabus, time-table and previous year question papers are made available to students through the notice-board and by uploading on the website.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year



| | | | . 1 | C 1 | 1.11.4 / | 01.11 |
|--|------------------------------|-----------------|---------------------|------------------------------------|--------------------|--------------|
| Name of | Name of the | Date of introdu | iction and | focus on employability/ | | Skill |
| the Certificate Course | Diploma Courses | duration | | entrepreneursh | 1p | development |
| NA | NA | / | VA | NA NA | | NA |
| 1.2 Academic Fl | | | | | | |
| 1.2.1 New progr | ammes/courses | introduced du | ring the Academ | ic year | | |
| Programme | Date of Introd | | | Course with C | Code | Date of |
| with Code | | | | | Introduction | |
| NA | NA | | | NA | | NA |
| 1.2.2 Programm | | | se systen | n implemented | | |
| | | | the Academic ye | | | UC |
| Name of Program | nmes adopting | UG | PG | Date of implem | | UG |
| CBCS | | | | of CBCS / Elec | | |
| $\mathbf{D} (\mathbf{C} (\mathbf{D}))$ | | | NT A | Course System | l | |
| B.Com. (Prog) | | \checkmark | NA | 20.07.2016 20.07.2016 | | \checkmark |
| B.Com. (Hons) B.A. (Prog) | | \checkmark | | 20.07.2016 | | \checkmark |
| B.A. (Hons) Geo | aranhy | \checkmark | | 20.07.2016 | | \checkmark |
| B.A. (Hons) Geo B.A. (Hons) Poli | | \checkmark | | 20.07.2016 | | \checkmark |
| D.A. (HONS) FOUL | lical science | \checkmark | | 20.07.2010 | | \checkmark |
| Already adopted | (mention the year | ar) 2016 | | | | |
| 1.2.3 Students en | | ficate/ Diploma | Courses introdu | iced during the | year | |
| | Certificate | | | Diploma Courses | | |
| No of Students | | NA | | NA | | |
| 1.3 Curriculum | | | | | | |
| | | rting transfera | able and life skill | | | |
| Value added cou | rses | | Date of introduc | ction | Number enrolled | of students |
| | NA | | NA | | NA | |
| 1.3.2 Field Proje | ects / Internship | s under taken o | luring the year | 1 | | |
| | Project/Progr | ramme Title | | No. of students enrolled for Field | | |
| | | | | Projects / Internships | | |
| | ahul Valley, Him | • | | | | |
| Geography (H) s | students for the p Method | | dy and Research | | 37 | |
| Field visit Chamoli, Uttarakhand for VI Semester Geography (H) students for the paper "Disaster Management" | | | 36 | | | |
| Field visit to Tezu, Majuli, Arunachal Pradesh and Assam for IV | | | | | | |
| Semester Geography (H) students for the paper "Field Work and Research Methodology" | | | | 35 | | |
| Field visit Rudraprayag, Uttarakhand for VI Semester | | | | 25 | | |
| Geography (H) | students for the | paper "Disaster | Management" | | 35 | |
| Field study | tour under skill | enhancement pa | per "Field | | | |
| - | and Survey base | • • | • | | 40 | |
| Program | nme students to l | Leh, Ladakh and | ! J &K" | | | |
| | | | | | | |



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Internship opportunities are provided by the placement of the college to all the students. In the academic year 2017-18 around 250 students availed internship opportunities with different companies.

| 1.4 Feedback Sys | stem | | | |
|-----------------------------------|--------------------------------|---------------------------|---------------------|------------|
| 1.4.1 Whether st | ructured feedback received fro | om all the stakeholders. | | |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents |
| Yes | No | No | No | No |
| 1.4.2 How the fee institution? | edback obtained is being analy | zed and utilized for over | call development of | of the |

The college is meticulous in following students' centric approach and regular feedback is an important criterion for this. The college has a system by which the regular feedback is collected, analyzed and appropriate actions are taken to continuously improve the teaching learning process. Along with this, the faculty members encourage all their students to share regular feedback regarding the teaching-learning process, the fulfilment of desired learning outcomes, the use of innovative teaching methods, optimum usage of different assessment techniques throughout the course of study. Apart from oral feedback received after each class, the students are also able to share their feedback with their respective teachers during one-to-one interactions in tutorial classes.

CRITERION II - TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

| 2.1. 1 Demand I | 2.1. 1 Demand Ratio during the year | | | | | | | |
|----------------------------|---|--|--|------------|--------------------------------|---|--|--|
| Name of the Programme | | Number of seats available | Number of applications received | | | ved Stud | Students Enrolled | |
| B.Com. | (Hons) | 62 | | | | | 50 | |
| B.Com. | (Prog) | 370 | | | | | 387 | |
| B.A. (Hons) Po | litical Science | 62 | | | | | 74 | |
| B.A. (Hons) | Geography | 62 | | | | | 58 | |
| B.A. (1 | Prog) | 185 | | | | | 175 | |
| 2.2 Catering to | Student Diversi | ty | | | | | | |
| 2.2.1. Student - | Full time teache | r ratio (current | t year data) | | | | | |
| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full t teachers available in the institution teach only UG courses | ing | time te availab institut | er of full achers ble in the ion teaching G courses | Number of teachers teaching both UG and PG courses | |
| 2017-18 | 744 | N/A | 89 | | | N/A | N/A | |
| 2.3 Teaching - I | earning Proces | s | · | | · | | | |
| 2.3.1 Percentage | e of teachers usi | ng ICT for effe | ctive teaching wi | ith Le | earning | Managemen | t Systems | |
| (LMS), E-learni | ing resources et | c. (current year | data) | | | | | |
| Number of teachers on roll | Number of tead ICT (<i>LMS</i> , <i>e</i> - <i>R</i> | 0 | ICT tools and resources | Nun ICT | nber of | Number of smart | E-resources and | |
| | | | available | | | classrooms | | |

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| | | | 1 | | | |
|------------------|------------------|-------------------|--|-----------------|-----------|--------------------|
| | 1 | | | enabled | | techniques |
| | I | | | classrooms | | used |
| 89 | 89 | | 5 | 8 | 2 | 12 |
| 2.3.2 Students m | ientoring syster | n available in tl | he institution? G | ive details. (n | naximum 5 | 00 words) |
| | | | N/A | | | |
| Number of stud | ents enrolled in | the institution | Number of fullt | ime teachers | | Mentor: |
| | | | | | | Mentee Ratio |
| | 744 | | 89 | | | |
| 2.4 Teacher Prot | file and Quality | <i>y</i> | | | | |
| 2.4.1 Number of | full time teach | ers appointed d | luring the year | | | |
| No. of | No. of filled | Vacant | Positions filled during the current No | | | o. of faculty with |
| sanctioned | positions | positions | year | - | Pł | n.D |
| positions | ĺ | | · | | | |
| 104 | 89 | 15 | | 0 | | 39 |
| 2.4.2 Honours an | nd recognitions | received by ter | achers | | | |

| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|--|------------------------|---|
| 2017 | Dr. Virender Singh Negi | Associate Professor | Green Mentor Award at NYC Green School Conference, by Green School in collaboration with Climate Week NYC, IN New York, USA, 2017. |

| 2.5 Evaluation Process and Reforms | | | | |
|---|-------------------|-------------------|--|---|
| 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year | | | | |
| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/year- end examination | Date of declaration of results of semester-end/ year- end examination |
| | | Ι | 12/12/17 | 16/01/2018 |
| | | II | 22/05/2018 | 14/07/2018 |
| BA (Hons.) Political | 527 | III | 18/12/2017 | 18/01/2018 |
| Science | 327 | IV | 23/05/2018 | 24/07/2018 |
| | 1 | | 23/01/2018 | |
| | 1 | VI | 17/05/2018 | 10/07/18 |
| BA (Hons.) | | Ι | 12/12/17 | 15/01/2018 |
| | 513 | II | 19/05/2018 | 14/07/2018 |
| Geography | | III | 18/12/2017 | 29/01/2018 |

AQAR 2017-18, Shaheed Bhagat Singh Evening College, University of Delhi 7 | Page



शहीद भगत सिंह (सांध्य) महाविद्यालय SHAHEED BHAGAT SINGH (EVENING) COLLEGE

दिल्ली विश्वविद्यालय (University of Delhi)

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| | | IV | 18/05/2018 | 25/07/2018 |
|---------------|-------|-----|------------|------------|
| | | V | 15/12/2017 | 02/01/18 |
| | | VI | 14/05/2018 | 16/07/2018 |
| | | Ι | 20/12/2017 | 27/01/2018 |
| | | II | 22/05/2018 | 21/07/2018 |
| | 501 | III | 18/12/2017 | 29/01/2018 |
| B.A. (Prog) | 501 | IV | 18/05/2018 | 25/07/2018 |
| | | V | 15/12/2017 | 02/01/18 |
| | | VI | 14/05/2018 | 16/07/2018 |
| |) 504 | Ι | 12/12/17 | 13/01/2018 |
| | | II | 22/05/2018 | 20/07/2018 |
| | | III | 18/12/2017 | 18/01/2018 |
| B.Com (Hons.) | | IV | 19/05/2018 | 20/07/2018 |
| | | V | 16/12/2017 | 22/01/2018 |
| | | VI | 18/05/2018 | 09/07/18 |
| | | Ι | 18/12/2017 | 13/01/2018 |
| | | II | 23/05/2018 | 14/07/2018 |
| | 502 | III | 16/12/2017 | 18/01/2018 |
| B.Com. | 503 | IV | 19/05/2018 | 17/07/2018 |
| | | V | 13/12/2017 | 22/01/2018 |
| | | VI | 17/05/2018 | 11/07/18 |

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level

As a constituent college of University of Delhi, the college follows the norms laid down by the university. CBCS assigns 25 marks to Continuous Internal Evaluation. Out of these 25 marks, 5 marks are for attendance, 10 for test and 10 for assignment.

In order to ensure a continuous internal evaluation process, the faculty gives assignments, case studies, field studies and surveys, live projects, research papers, presentation, case study analysis, descriptive and objective tests, quizzes, class participation, etc. These form a basis of marks given in internal assessment. Feedback is also provided to the students on their performance in these methods used for evaluation.

For practical part of the papers, the practical are arranged at the end of the semester as per the university calendar. For lab papers, students are regularly monitored in terms of consistency in performance regarding allotment, checking of auxiliary and fair practical files. All dates are recorded in practical allotment registers and regularly reviewed. At the end, they have to give mock exam and power point presentations with viva. All these evaluations are included to decide internal assessment marks of lab papers



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Live projects, case analysis, simulations have greatly contributed in enhancing learning, skill development and practical application of the theoretical concepts taught in class.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters

SBSEC is a constituent college of the University of Delhi and thus follows the calendar of the University of Delhi. The university calendar is made available to the students and faculty at the beginning of each year to enable the students and faculty to plan their academic and extra-curricular pursuits within the provided time frame.

https://sbsec.org/AcademicCalender/AC2017-18.pdf

2.6 Student Performance and Learning Outcomes
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

As a constituent college of the University of Delhi, we follow the course learning outcomes that are given by the university. The course outcomes, stated in the syllabus defined by the university, are available on college website as well and are also communicated to students by the concerned faculty.

The COs are also communicated to students during the orientation programme of the academic session and from time to time during the entire semester.

https://www.sbsec.org/academic.aspx?id=1164

| 2.6.2 Pass perc | entage of students | | | |
|-------------------|----------------------------------|---|---|--------------------|
| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
| 504 | B.Com. (Hons) | 71 | 67 | 94.4 |
| 506 | B.Com. (Prog) | 321 | 288 | 89.7 |
| 527 | B.A. (Hons) Political Science | 48 | 45 | 93.75 |
| 513 | B.A. (Hons) Geography | 78 | 72 | 92.3 |
| 501 | B.A. (Prog) | 148 | 125 | 84.4 |
| 27 Student So | tisfaction Survey | • | | • |

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance

The college is meticulous in following students' centric approach and regular feedback is an important criterion for this. The college has a system by which the regular feedback is collected, analyzed and appropriate actions are taken to continuously improve the teaching learning process. Along with this,



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the faculty members encourage all their students to share regular feedback regarding the teachinglearning process, the fulfilment of desired learning outcomes, the use of innovative teaching methods, optimum usage of different assessment techniques throughout the course of study. Apart from oral feedback received after each class, the students are also able to share their feedback with their respective teachers during one-to-one interactions in tutorial classes.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

File Upload: https://sbsec.org/NAAC/AQAR%202017-18/3.1.1.xlsx

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

File Upload: https://sbsec.org/NAAC/AQAR%202017-18/3.2.1.xlsx

| 3.2.2 Awards for | or Innovation won b | y Institution/Teach | ers/Research scho | olars/Students during the |
|------------------|----------------------------|---------------------|-------------------|---------------------------|
| year | | | | |

| Title of the | Name of | the Awarding | | Date of Award | Category |
|---|---------|--------------|---------------|---------------|-------------------|
| innovation | Award | ee | Agency | | |
| NA | | | | | |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year | | | | | |
| Incubation Centre | | | Name | | Sponsored by |
| NA | | | | | |
| Name of the Start-up Name Name Name Name Name Name Name Name | | Natur | e of Start-up | Dat | e of commencement |

NA

3.3 Research Publications and Awards

| 3.3.1 Incentive to the teachers who receive recognition/awards | | | |
|--|----------|---------------|--|
| State | National | International | |
| | NA | | |

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)Name of the DepartmentNo. of Ph. Ds Awarded

| | | NA | | |
|-------------|-----------|----------------------------------|----------------------------------|--|
| 3.3.3 Resea | rch Publi | cations in the Journals notified | d on UGC website during the year | |
| | Departm | | | |
| | ent | No. of Publication | Average Impact Factor, if any | |

File Upload: https://sbsec.org/NAAC/AQAR%202017-18/3.3.3.xlsx

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year



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3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

File Upload: https://sbsec.org/NAAC/AQAR%202017-18/3.3.5.xlsx

| 3.3.6 h-ind | 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) | | | | | |
|-------------|--|-------------|-----------|---------|----------------|---------------------------|
| Title of | Name of | Title of | Year of | h-index | Number of | Institutional affiliation |
| the paper | the | the journal | publicati | | citations | as mentioned in the |
| | author | | on | | excluding self | publication |
| | | | | | citations | |
| | | | | | | |

NA

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

File Upload: <u>https://sbsec.org/NAAC/AQAR%202017-18/3.3.7.xlsx</u>

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

File Upload: https://sbsec.org/NAAC/AQAR%202017-18/3.4.1.xlsx

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited | | | | |
|----------------------|-------------------|-----------------|---------------------------|--|--|--|--|
| | | | | | | | |

NA

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

File Upload: https://sbsec.org/NAAC/AQAR%202017-18/3.4.3.xlsx

 3.5 Collaborations

 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

 Nature of Activity
 Participant
 Source of financial support
 Duration

 Nature of Activity
 Participant
 Source of financial support
 Duration

 NA

 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, shoring of research facilities etc.

| sharing | g of research faci | lities etc. during the year | | |
|---------|--------------------|-----------------------------|-----------|-------------|
| Natur | Title of the | Name of the partnering | Duration | participant |
| e of | linkage | institution/ industry | (From-To) | |
| | | | | |

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| linkog | | /recentral lab | with contact | | | |
|---|---|------------------------------------|----------------|--------------------|-----------------|-------------------------------|
| linkag e | | /research lab with contact details | | | | |
| C | | ueta | NA | | | |
| 353Mo | Us signed with | institutions of | | rnatio | nal importan | ce, other universities, |
| | es, corporate ho | | | Inan | mai mipoi tan | ice, other universities, |
| | ganisation | Date of MoU | <u> </u> | and | Number of s | tudents/teachers participated |
| | | signed | Activit | ies | | under MoUs |
| | NA | NA | NA | | | NA |
| CRITE | RION IV – INF | FRASTRUCT | JRE AND LI | CARN | ING RESOU | RCES |
| 4.1 Phys | ical Facilities | | | | | |
| 4.1.1 Bu | dget allocation, | excluding sala | ry for infrast | ructu | e augmentati | ion during the year |
| Budget | t allocated for in | frastructure | Budg | get utili | zed for infrast | ructure development |
| augmentation | | | _ | | | |
| - | | | | 43.63 INR in Lakhs | | |
| | | | | | | |
| 4.1.2 Det | tails of augment | tation in infras | structure faci | lities d | uring the yea | r |
| Facilities | | | | Existing | Newly added | |
| Campus | area | | | 346 | 809.011sq.m. | NA |
| Class roc | oms | | | | 53 | NA |
| Laborato | ories | | | | 2 | NA |
| Seminar | | | | | 2 | 0 |
| | ms with LCD fa | | | | 0 | 0 |
| Classrooms with Wi-Fi/ LAN | | | | 53 | NA | |
| Seminar halls with ICT facilities | | | | 2 | NA | |
| Video Centre | | | | NA | NA | |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | NA | NA | |
| | Value of the equipment purchased during the year (Rs. | | | | NA | NA |
| Others | / | | | | NA | NA |

4.2 Computerization of administration and library

- Library computerization work has been done by using the ILMS software
- Reading room facility with Wi-fi facility has been provided for the teachers and students
- Systems with printers facilities have been provided to both teachers and students
- Desktops have been installed in the computer lab.

| 4.2.1 | Library is automated using Integrated Library Management System (ILMS) |
|---|---|
| Name of ILMS software | LIBWARE |
| Nature of automation (fully or partially) | FULLY AUTOMATION |
| Version | LIBWARE 3.0.3 |
| Year of Automation | 2013 |

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4.2.2 The institution has subscription for the following e-resources:

- 1. e-journals,
- 2. e-Shodhsindhu,
- 3. Shodhganga membership,
- 4. e-books,
- 5. Databases,
- 6. Remote access to e-resources.

| 4.2.3 | | Expenditure for purchase of books/e-books and subscription to journals/ e- journals during the year (INR in Lakhs) | | | | | | | | |
|---|---|---|--|-------------------------------------|--|--|--|--|--|--|
| Library resource s | If yes, details of memberships/ subscriptions | Expenditure on subscription to e- journals, e-books (INR in lakhs) | Expenditure on subscription to other e-resources (INR in lakhs) | Total Library Expenditur e | | | | | | |
| Books | Students, Faculty and Others 2400 approx. | Printed Books Rs. 339602.00 | NIL | Printed BooksRs. 339602.00 | | | | | | |
| Journals | Journals (61) | Printed Journals Rs. 97718.00 | NIL | Printed Journals Rs. 97718.00 | | | | | | |
| Magazin es & Newspap er | Magazines & Newspapers (43) | Rs. 72315.50 | NIL | Rs. 72315.50 | | | | | | |
| e- journals | N-LIST Network and DU Network | N-LIST Rs. 5900.00 and DU NETWORK free Access | NIL | N-LIST Rs. 5900.00 | | | | | | |
| e-books | N-LIST Network and DU Network | Through N-LIST and DU Network | NIL | N/A | | | | | | |
| e- ShodhSin dhu | Yes | Through N-LIST and DU Network | N/A | N/A | | | | | | |
| Shodhga nga | Yes | Through N-LIST and DU Network | N/A | N/A | | | | | | |
| Database s | Yes | Through DU Network | N/A | N/A | | | | | | |
| Local and/ or Remote access to | Yes | Through N-LIST | N/A | N/A | | | | | | |

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| е- | | | | | | | | | | |
|--------------|-----------|----------------------------|------------|-----------------|-----------|-----------|------|----------------|-----------------|-------------------|
| resources | | | | | | | | | | |
| (Specify) | | | | | | | | | | |
| | | 4.2.4 | | | | No. of | f us | sage of librar | | achers and |
| | | | | | | | | studer | | |
| | | | | | | | | 2018- | | |
| | | ers accessin | | () | | | | 3470 | | |
| | <u> </u> | g Library thr | ough e-acc | ess (N-LIS | 51) | | | 113 | | |
| 4.3 IT In | | | | 1 | | | | | | |
| 4.3.1 Tecl | | Upgradatio | | | C | | ·C' | D (| A '1 | 1 01 |
| | Total | 1 | Internet | Browsin | Comp | | | Departme | Availa | |
| | Compu | | | g | er | ce | ÷. | nts | le ban | |
| | ers | Labs | | Centres | Centre | es | | | width | |
| | | | | | | | | | (MGB | P |
| Existing | 80 | 40 | 10+8 | NA | 0 | 19 | 2 | 13 | <u>S)</u> 18 | 8 |
| Existing | 00 | 40 | Mbps | IVA | U | 15 | 7 | (geo. lab) | Mbps | - |
| | | | mops | | | | | (geo. 100) | Mops | (Library |
| Added | NA | _ | | _ | - | | | | |) |
| Пинен | 1 11 | | | | _ | | | _ | _ | _ |
| Total | 80 | 40 | 18Mbp | NA | 0 | - 19 | 9 | 13 | 18 | 8 |
| | | | S | | | | | | Mbps | 5 |
| 4.3.2 Ban | dwidth | available of | internet o | connection N | | Institut | tior | n (Leased lir | ne) | |
| 433 Fac | ility for | e-content | | 11 | A | | | | | |
| | | tent develop | ment facil | itv | Provid | le the li | ink | of the video | s and m | edia centre |
| i tuine or t | | tent de verop | | 109 | | ecordin | | | o una m | eala contro |
| | Ν | NA | | | | | 0 | NA | | |
| | | | | | | | | | | |
| 4.3.4 E-c | ontent d | leveloped by | y teachers | such as: e | -PG-Pa | thshala | a, (| CEC (under | e-PG-I | Pathshala |
| CEC (Un | der Gra | duate) SWA | AYAM ot | her MOO | Cs platf | orm Nl | PT] | EL/NMEIC | T/any o | other |
| | | | | | g Manag | 1 | - | vstem (LMS | | |
| Name of t | he teach | er Name o | f the modu | ıle | | | | on which | | te of |
| | | | | | | modu | le i | s developed | | nching e - |
| | | | | | | | | | cor | ntent |
| | NA | | NA | | | | | NA | | NA |
| | | of Campus | | | | | | | • | |
| | | e incurred o component, | | | hysical | faciliti | es a | and academ | ic supp | ort facilities, |
| Assign | | Expenditure | | - | gned buo | 0 | | - | | ncurred on |
| budget | | maintenance | | nic phys | sical fac | ilities | | maintenanc | e of ph | ysical facilities |
| academ | | facil | lities | | | | | | | |
| faciliti | es | | | | | | | | | |
| - | | 264 | 336 | | - | | | | 40988 | 44 |



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4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment together with SBSC morning college. Both the colleges share this responsibility together. The upkeep of library is done by the staff of library. The security of the College is maintained by the security guards. A number of CCTV cameras have been installed to monitor the infrastructure. The computer lab is maintained by the IT department and the geography lab is under the care of the Geography department. Electrical equipment is switched off after use and classrooms/labs are locked in the evening. Students are oriented to take care of the college property. Computers are password protected and are to be used only for academic purposes. No software outside the curriculum is allowed to be downloaded. Computers are shut down after use. Laptops / desktops, licensed software, CCTVs, and ACs are maintained/upgraded based on annual maintenance contracts. Fire extinguishers are installed and are checked every year.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

| 5.1.1 Scholarships | and Financial Suppo | ort | |
|---------------------------------------|---|--------------------|------------------|
| | Name /Title of the scheme | Number of students | Amount in Rupees |
| Financial support from institution | Student Aid Fund | 65 | 206970 |
| Financial support f | rom other sources | | |
| a) National | Central Sector Scheme of Scholarships for College and University Students; Post Matric Scholarship Schemes Minorities CS; Post Matric Scholarship for ST Students-Manipur; Umbrella Scheme for Education of ST Children - Post Matric Scholarship (PPM) for ST Students-Tripura; Post Matric Scholarship for Students with Disabilities; Ishan Uday Special Scholarship Scheme for NER | 28 | 372752 |



| b) Interna | tional |] | Nil | Nil | | Nil |
|-----------------------------------|--------------------|------------------------|------------------------------|--------------------|--|---|
| | | | | | 202017-18/5.1.1.pdf 02017-18/5.1.1.xlsx | |
| Re | | ching, L | | | nt schemes such as so , Yoga, Meditation, 1 | ft skill development, Personal Counselling |
| | | File U | pload: <u>https</u> . | ://sbsec.org/NAAC | / <u>AQAR%202017-18/5.</u> | <u>1.2.xlsx</u> |
| | | | uidance for ng the year | competitive exar | ninations and career | counselling offered |
| Year | Name | Nu | mber of | Number of | Number of | Number of |
| | of the | | ed students | benefited | students who | students placed |
| | scheme | | idance for | students by | have passed in | r |
| | Sentenne | | npetitive | Career | thecompetitive | |
| | | | mination | Counselling | exam | |
| | examinat | | limation | activities | CAdili | |
| | | | | activities | | |
| 2018 10 | The Placement | | 580 | 580 | 336 | 75 |
| 2010 - 19 | r iacemeni Cell | | 380 | 500 | 550 | 75 |
| 5 1 4 Inst | | nechanisı | n for trans | narency timely re | edressal of student gr | ievances Prevention |
| | | | | cases during the | | |
| | vances rece | | | vances redressed | Average number of d redressal | ays for grievance |
| | 1 | | | 1 | | 7 |
| 5.2 Stude | ent Progres | sion | | | | |
| 5.2.1 Det | | | ement durir | ig the year | | |
| | On c | campus | | | Off Campus | 5 |
| Name of Organizations Of Students | | Students Participat | Number of Students Placed | Number of S | tudents Placed | |
| | | <u>h1</u> | ttps://sbsec.a | prg/NAAC/AQAR% | %202017-18/5.2.1.pdf %202017-18/5.2.1.xlsx | |
| 5.2.2 Stu | dent progr | ession to | higher edu | cation in percenta | ge during the year | |



| medal International Image: Image | Year | Number of students enrolling into higher education | Programme graduated fro | om nt | partme iduated m | Name of institution joined | Name of Programme admitted to |
|--|------------|--|----------------------------|------------|------------------------|----------------------------------|-------------------------------------|
| NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Servic Items No. of Students selected Registration number / rol number for the exam NET | | File Up | load: <u>https://sbse</u> | ec.org/NA | AC/AQAR% | 202017-18/5.2 | .2.xlsx |
| Items No. of Students selected Registration number / rol number for the exam NET | | | | | | | |
| NET Image: Constraint of the study of | | | | of Student | s selected | Regist | ration number / roll |
| GATE 10 GMAT 55 CAT 55 GRE 70 TOFEL 28 Civil Services 8 State Government Services 8 Any Other 35 File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.2.3.xlsx 5.2.4 Sports and cultural activities / competitions organised at the institution level during the yea Activity Level Participants Shaheed Bhagat Singh Memorial Football Institutional Tournament 120 Sastudent Participation and Activities 5.3 Student Participation and Activities 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ Sports Cultural Student ID Name of the stude File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | SET | | | × 7 | <u> </u> | | |
| CAT 55 GRE 28 TOFEL 28 Civil Services 35 State Government Services 35 Any Other 35 File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.2.3.xlsx 5.2.4 Sports and cultural activities / competitions organised at the institution level during the yea Activity Level Participants Shaheed Bhagat Singh Memorial Football Institutional Tournament 120 Annual Sports day Institutional 5.3 Student Participation and Activities 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | GATE | | | 10 | | | |
| Civil Services | CAT GRE | | | 55 | | | |
| Any Other 35 File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.2.3.xlsx 5.2.4 Sports and cultural activities / competitions organised at the institution level during the yea Activity Level Participants Shaheed Bhagat Singh Memorial Football Institutional Tournament 120 Annual Sports day Institutional 350 5.3 Student Participation and Activities 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | Civil Ser | | | 28 | | | |
| 5.2.4 Sports and cultural activities / competitions organised at the institution level during the yea Activity Level Participants Shaheed Bhagat Singh Institutional 120 Memorial Football Institutional 120 Tournament 350 S.3 Student Participation and Activities 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ Sports Cultural Student ID Name of the stude File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | | | | 35 | | | |
| Activity Level Participants Shaheed Bhagat Singh Institutional 120 Memorial Football Institutional 120 Tournament 120 Annual Sports day Institutional 350 5.3 Student Participation and Activities 350 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | | File Up | load: <u>https://sbse</u> | ec.org/NA | AC/AQAR% | <u>202017-18/5.2</u> | <u>.3.xlsx</u> |
| Shaheed Bhagat Singh Institutional 120 Memorial Football Institutional 120 Tournament 350 5.3 Student Participation and Activities 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | | | | | nised at the | | |
| Memorial Football Institutional 120 Tournament 120 Annual Sports day Institutional 350 5.3 Student Participation and Activities 350 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Year Name of the award/ National/ International Sports Cultural Student ID Name of the stude File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx | | | Level | | | Parti | cipants |
| 5.3 Student Participation and Activities 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ Year Name of the award/ National/ International Sports Cultural Student ID Prile Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | Men | norial Football | Institutic | onal | | 1 | 20 |
| 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) Year Name of the award/ National/ Sports Cultural Student ID Name of the stude Year Name of the award/ International Sports Cultural Student ID Name of the stude File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | | | | | | 3 | 50 |
| national/international level (award for a team event should be counted as one) Year Name of the award/ medal National/ International Sports Cultural Student ID number Name of the stude File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | - | - | | | • | | 1 4 |
| Year Name of the award/ medal National/ International Sports Cultural Student ID number Name of the stude File Upload: https://sbsec.org/NAAC/AQAR%202017-18/5.3.1.xlsx 5.3.2 Activity of Student Council & representation of students on academic & administrative | | | | | | | |
| 5.3.2 Activity of Student Council & representation of students on academic & administrative | | Name of the award/ | National/ | | | Student ID | Name of the student |
| | | File Up | load: <u>https://sbse</u> | ec.org/NA | AC/AQAR% | 202017-18/5.3 | <u>.1.xlsx</u> |
| bodies/committees of the institution | | | | ntation of | students on | academic & | administrative |



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Students' participation in college societies and events are essential for their personality development and future. SBSEC provides a broader platform to the students to participate in various administrative and cultural bodies in the college. Extracurricular activities are essential not only for their enjoyment but also for the development of their socio and political understanding. It enhances their skill of decision making and develops their perspective of analysis and understanding. They participate in various committees to represent student's interests. College nominates students' union members after thorough discussion with candidates. In various Clubs and Committees students are elected to participate in decision making, arrangements of various events and maintaining decorum in the college. Name of various societies and clubs in the college are given here; However, their details are given in the additional files.

- 1) Areopagitica;
- 2) Department of English-Carpe Diem;
- 3) The Fine Art Society-Creador;
- 4) Enactus;
- 5) Finance and Investment Cell;
- 6) Geography Society;
- 7) HISTORY-ASSOCIATION-YUGABD;
- 8) Innoverz- The Dance Society;
- 9) MALHAR- The Music Society
- 10) North East Society;
- 11) Debating Society-Nuke;
- 12) The Placement Cell;
- 13) Reflection-The Photography Society;
- 14) SANGH-KRITI THE INTERCULTURAL SOCIETY;
- 15) Sangharsh-The Dramatics Society;
- 16) Sustainable Development Centre;
- 17) The BA Programme Association;
- 18) The Economics Society;
- 19) Women Development Centre;
- 20) Varico;
- 21) ANUKRITI

File Upload: <u>https://sbsec.org/NAAC/AQAR%202017-18/5.3.2.pdf</u>

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details

NO

5.4.2 No. of registered Alumni:

4.2 N NA

5.4.3 Alumni contribution during the year (in Rupees):

NA

5.4.4 Meetings/activities organized by Alumni Association:

The college has Alumni networks at the college level and department level, which organize their annual meet regularly. However, the college is soon registering the Alumni association to strengthen



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the association with the alumni and expand opportunities to the present student to draw support and inspiration from former students.

The Alumni network offers extensive support to students. It offers a platform that facilitates better opportunities for growth and holistic development of the students by enhancing their skills set through interactive sessions and activities conducted around the year. In addition, every department organized a department-level alumni gathering which allowed for more effective interaction between current batch students and alumni. All the events witnessed the enthusiastic participation of students. Alumni speakers shared their expertise on key development areas such as soft skill development, career growth, management of stress and anxiety, and several other relevant topics. SBSEC is committed to strengthening its ties with its former students. Every year present batches of students take the lead in all possible ways to make the college's alumni association more robust and efficient.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year

We at Shaheed Bhagat Singh Evening College believe in encouraging decentralization and participative management and the decision are taken collectively. We are following various practices to ensure that there is participative decision making. Staff council is the representative body of the faculty members and all the major decisions are taken after discussing the same with the faculty and majority votes. Periodic meetings are held to ensure that the matters are taken up timely. Various committees are constituted in a democratic manner in the staff council to take up the various functions of the college. Faculty members from various departments take up the positions like conveners, co-conveners and members on a rotational basis to ensure fair participation of all the members in the smooth functioning of the college. Some of the Committees constituted by the Council are Dramatics Society, Fine Arts Society, Website Committee, Purchase Committee to name a few. Teacher in charge - Every faculty member is appointed as a teacher in charge for a period of one year on rotational basis on the basis of seniority. The teacher in charges manage the departmental functions and activities and also hold periodic meetings with the Head of the institution on various matters that relate to workload, time table and departmental activities. The decisions are then taken up and discussed in the departmental meetings held on a periodic basis. Student Council – The college has a Student Union duly elected in a democratic manner by the students to take up matters related to students' grievances and interest and communicate them to the administration. Various departments have their own societies constituted for the purpose of holding educational events like annual festivals, seminars, talks. Collective decision making and participative management are also evident from the fact that we have teacher representatives in the Governing body of the college and all the major decisions are taken in the Governing Body Meetings and executed at the College level.

6.1.2 Does the institution have a Management Information System (MIS)?

Partial



| | egy Development and Deployment ality improvement strategies adopted by the institution for each of the following |
|---|---|
| * | Curriculum Development Being a constituent college of the University of Delhi, we are following the curriculum prescribed by the University. Faculty members from the various departments like Geography, Political Science are involved in the syllabus revision committees and have been actively involved in giving suggestive points related to the syllabus finalization prescribed under the courses. The faculty members of the department have actively contributed in activities related to curriculum development and assessment. Faculty members have also been involved in setting of the question papers for the subjective courses. |
| * | Teaching and Learning Teaching learning process of the college has been in sync with the curriculum of the University. Various techniques are used for effective curriculum delivery like project-based learning, use of audio-visual tools in course delivery, group activities, debates, creative writing, quizzes, workshops, presentations, documentary plays, talks and field trips. Guest lectures by eminent experts from various fields from across the world are organized to supplement the teaching process and provide experiential learning. |
| * | Examination and Evaluation The university guidelines related to examination and assessment are followed by the college. The Continuous Internal Evaluation System has been adopted wherein the ratio of 25:75 is applicable for internal and external evaluation. Evaluations are done on the basis of tests, assignments, presentations, group discussions, projects and group activities. Weightage is given to attendance and class participation while grading the student. Teachers employ a combination of these depending on the class requirements. |
| * | Research and Development We at Shaheed Bhagat Singh Evening College understand the importance of research and faculty members are encouraged to pursue research. Faculty members from respective departments are working as PhD guides and have PhD students enrolled under them. Teachers have presented papers in conferences and published papers in UGC and peer reviewed journals as well as books and book chapters. The departments have been keen in the organization of seminars and workshops to gain knowledge from the latest happenings in the field of research. In the context of students, the faculty is actively engaged in making the students learn the importance and the process of conducting research through the projects entitled to the students as a part of the curriculum. Teachers make students work on projects for the assessment and guide them on carrying out thorough research for fulfilment of the same. |
| * | Library, ICT and Physical Infrastructure / Instrumentation The library is a learning resource which has a collection of books, journals, newspapers and magazines. The library has an access to LIBWARE software version 3.0.3 since 2013. The library resources purchased during the year include 652 Volumes of books, 57 journals, 31 magazines and 13 newspapers. In the academic session, 39492 students and 458 faculty members visited the library. 8 classrooms, seminar rooms and laboratories are equipped with projectors. The laboratories are upgraded on a regular basis. Wi-fi facility is available |



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in the college 24 by 7. The college campus is disabled friendly with proper ramps at various places.

- Human Resource Management Teaching and administrative staff are considered to be the strength of the college. Suggestions and various points of view of the faculty members are considered in the staff council. They are encouraged to participate in the various committees constituted for smooth functioning of the college. They are also encouraged to participate in various conferences, training programs and FDPs.
- Industry Interaction / Collaboration
 The Placement Cell of the college has been working really hard in promoting industry
 interaction and collaboration. The Cell has been able to connect the students to various
 companies like Ernst & Young, Grant Thornton, NIIT, Royal Bank of Scotland, FIS Global,
 Cvent, L & T, Concentrix to name a few for the employability of the students.
- Admission of Students
 Shaheed Bhagat Singh Evening College being a constituent college of University of Delhi follows the norms and procedures laid down by the university for the admission process. The college ensures that the process is smooth and well conducted by constituting an Admission Committee and Grievance Redressal committee to look into the admission process as well as to address the queries raised by the students. Teaching and administrative staff are actively engaged in the admission process.

6.2.2: Implementation of e-governance in areas of operations:

Planning and Development
 Information to be communicated to the students is done by uploading the important
 notices on the college website. Time table is also uploaded on the college website and the
 website is updated regularly. CCTV cameras are installed in the college premises to
 ensure discipline is maintained at all times for the safety and security of the students and
 faculty in the college.

Administration The administration staff of the college is actively involved in making the data entries for the examination forms, internal assessment using MS-Office software and into the University portal as per the University Norms.

- Finance and Accounts
 Tally software is used by Finance and Accounts department that looks into all the aspects
 of payroll and accounts of the College. Salaries of the teaching and administrative staff
 are calculated on the basis of salary packages.
- Student Admission and Support
 The entire process of admissions is as per the University guidelines. Admissions are registered using University's admissions portal.
- *Examination*



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Internal assessments entries are made by the administrative staff. Declaration of results is online. Examination forms are filled manually by the students and registered by the administrative staff.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| r conference/ | body for which | |
|---------------------|----------------------------|---------------------|
| 1 1 1 1 1 | | |
| workshop attended | membership fee is provided | |
| for which financial | | |
| support provided | | |
| | for which financial | for which financial |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| 8 | 8 | 0 0 | l v | | |
|------|---------------------------|------------------|-----------|--------------|--------------------|
| Year | Title of the professional | Title of the | Dates | No. of | No. of |
| | development programme | administrative | (from-to) | participants | participants (Non- |
| | organised for teaching | training | | (Teaching | teaching staff) |
| | staff | programme | | staff) | |
| | | organised for | | | |
| | | non-teaching | | | |
| | | staff | | | |
| | | "Improving | | | |
| | | Office Services" | 14^{th} | | |
| 2019 | NA | organized by | January | NA | 18 |
| | | Internal Quality | 2019 | | |
| | | Assurance Cell | | | |

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development Program | Number of teachers who attended | Date and Duration (From – to) |
|---|---------------------------------------|----------------------------------|
| Workshop on Advances in research methods organized by Department of Commerce, Delhi School of Economics, University of Delhi | 2 | 11th April-12th April 2017 |
| Attended Two Week Capacity Building Programme for Young Social Science Sponsored by ICSSR and organized by Developing Countries Research Center, University of Delhi | 1 | 15th May 2017 -29th May 2017 |



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| Faculty Development Programm | | | | |
|---|------------------------|-------------------|----------------------------------|---------------------------------|
| developments in Income Tax and E-F Tax Return by Indian Accounting A collaboration with Deen Dayal Upar | Association in | 1 | A | ugust 2017 |
| Refresher Course in Human Righ Disciplinary) UGC HRD University of Rajasthan, Ja | DC | 1 | | mber 2017 – 23rd tember 2017 |
| FDP on E-filing of Income Tax organized by Shyam Lal college, of Delhi | | 1 | 4th (| October 2017 |
| FDP Faculty Development Prog "Sustainable Developmen Atma Ram Sanatan Dharma College Delhi (Supported By STAR College S | nt" , University of | 1 | | October 2017 – October 2017 |
| FDP on Goods and Service Tax by Ramanujan College, Universit | 1 | 27th October 2017 | | |
| Refresher Course on The Indian Cultu Thinkers CPDHE, UGC-HRDC, Univ | - | 1 | November 18- December 19,2017 | |
| 2 Day FDP on "Goods and Serv organized by Daulat Ram College, University | | 1 | 26-27 December,2017 | |
| FDP on "Goods and Service Tax" Vivekananda College, Universit | | 1 | January 13, 2018 | |
| FDP on Goods and Services Tax orga Singh college, University of | | 1 | February 5, 2018 | |
| 7 Day FDP on "Skill based Teacher's Training in ICT, IPR, and Research" organized by Ramanujan college, University of Delhi National workshop on goods and services tax (GST) DAV PG College Varanasi Department of Commerce | | 1 | 5-11 | March, 2018 |
| | | 1 | 19 March | 2018 to 25 March 2018 |
| 6.3.4 Faculty and Staff recruitment | (no. for permane | ent recruitmen | | |
| Teaching | | | Non-teachin | 0 |
| Permanent 0 | Fulltime 0 | Perman 0 | nent | Fulltime 0 |

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| | | Education Allowance, La | PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms. | | | | | |
|---|---|--|---|---------------------|--|--|--|--|
| Non-teaching | | Education Allowance, Lo | PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms. | | | | | |
| Students | | | Fee Waiver and Fee Concession is provided to the students on recommendation of the Committee constituted for the Purpose, Counselling | | | | | |
| 6.4 Financial Mar | nagement and Re | source Mobilization | | | | | | |
| norms on a regul | | | | | | | | |
| 6.4.2 Funds / Gra | nts received from not covered in Cr | | | s, philanthropic | | | | |
| 6.4.2 Funds / Gra during the year (I Name of the non-g | nts received from not covered in Cr | riterion III) ng Funds/ Grants r | received in Rs. | Purpose | | | | |
| 6.4.2 Funds / Gra during the year (I Name of the non-g agencies/ i | Ints received from not covered in Cr government fundir | iterion III) | received in Rs. | | | | | |
| 6.4.2 Funds / Gra during the year (1 Name of the non-g agencies/ i | Ints received from not covered in Cr government fundir individuals 0 | riterion III) ng Funds/ Grants r | received in Rs. | Purpose | | | | |
| 6.4.2 Funds / Gra during the year (i Name of the non-g agencies/ i 6.4.2 Total corpus | Ints received from not covered in Cr government fundir individuals 0 s fund generated | riterion III) ng Funds/ Grants r 0 | received in Rs. | Purpose | | | | |
| 6.4.2 Funds / Gra during the year (1 Name of the non-g agencies/ i 6.4.2 Total corpus 6.5 Internal Qual | Ints received from not covered in Cr government fundir individuals 0 s fund generated lity Assurance Sy | riterion III) ng Funds/ Grants r 0 | received in Rs. | Purpose | | | | |
| 6.4.2 Funds / Gra during the year (1 Name of the non-g agencies/ i 6.4.2 Total corpus 6.5 Internal Qual | ints received from not covered in Cr government fundir individuals 0 s fund generated lity Assurance Systematics ademic and Adm | riterion III) ng Funds/ Grants r 0 stem | received in Rs. | Purpose NA | | | | |
| 6.4.2 Funds / Graduring the year (not set the non-gagencies/indication) 6.4.2 Total corpuse 6.5 Internal Qualit 6.5.1 Whether Accadudit Type | ints received from not covered in Cr government fundir individuals 0 s fund generated lity Assurance Systematics ademic and Adm | riterion III) riterion III riterion III) riterion III) riterion III riterion III) riterion III riterion IIII riterion IIII riterion IIII riterion IIII riterion II | received in Rs. | Purpose NA al | | | | |
| 6.4.2 Funds / Gra during the year (n Name of the non-g agencies/ i 6.4.2 Total corpus 6.5 Internal Qual 6.5.1 Whether Ac | Ints received from not covered in Cr government fundir individuals 0 s fund generated ity Assurance Sys cademic and Adm | iterion III) ng Funds/ Grants r 0 stem inistrative Audit (AAA) has External | been done? <i>No</i> | Purpose NA | | | | |

societies of the college like the Dramatics Society and witness the growth of their child in the activities they are involved in. AQAR 2017-18, Shaheed Bhagat Singh Evening College, University of Delhi 24 | P age

committee feels the need to do so. Parents are also invited for the various events organized by the



| | ment programmes for | II . | NA | | | | |
|------------------------------|--|--------------------|-------------------|-----------|------------|------------|---------------|
| (5 4 Deat A e | anditation initiative(a |) | IVA | | | | |
| 6.5.4 Post Ac | creditation initiative(s |) | | | | | |
| Acade | nic enrichment throug | h organiza | tion of various | semina | rs and co | onference | s and enhan |
| | ocess of learning among | 0 | v | | | | |
| | ack collection from the | | | | | | |
| | sed emphasis on the pro | v | v | 0 | | | rs and studen |
| by und | ertaking various initiat | tives like se | etting up of incl | ibation c | centers et | с. | |
| 6.5.5 | | | | | | | |
| | of Data for AISHE por | rtal | : Yes | | | | |
| b. Participatio | - | | : Yes | | | | |
| c. ISO Certific | | | : No | | | | |
| | other quality audit | | : No : No | | | | |
| | of Quality Initiatives | undertak | | vear | | | |
| | Name of quality | | | - | | | |
| Year | initiative by | Date of conducting | | g | Duration | | Numb |
| IQAC | | | activity | | Duration | | particij |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | VII – INSTITUTION | | | T PRA | CTICES |) | |
| | al Values and Social quity (Number of ger | _ | | roarami | mes oras | nized by | , the |
| nstitution duri | | iuer equit | y promotion p | l Ugi ann | ines of ga | illizeu by | <i>the</i> |
| | the programme | Perio | d (from-to) | | Par | ticipants | |
| | F - 8 | | | Fe | male | | Male |
| | | | | | | | |
| .1.2 Environm | ental Consciousness a | and Sustai | nability/Alterr | ate Ene | ergy initi | atives su | ich as: |
| | ower requirement of | | • | | 0. | | |
| | _ | | - | | | | |
| | | | | | | | |
| .1.3 Differentl | y abled (Divyangjan) | friendline | | | | | |
| | Items Facilities | | Yes/N | 0 | N | o. of Ben | eficiaries |
| hysical facilitie | | | | | | | |
| rovision for lif | t | | | | | | |
| amp/ Rails | 10 11.4 | | Yes | | | | |
| raille Software | e/tacilities | | | | | | |
| est Rooms cribes for exan | | | Yes | | | | |
| orthog tor avon | nination | | 1 | | | | |
| | | | | | | | |
| | velopment for different | ly abled | | | | | |



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| Any other similar facility | | | | | | | | | |
|---|--|---|--|------------------------|------------------------------------|------------------------|---|--|--|
| | | | | | | | | | |
| 7.1.4 Inclusion and Situatedness Enlist most important initiatives taken to address locational advantages and disadvantages during the | | | | | | | | | |
| Enlist mo | ost important initiat | ives taken to a | iddress locatio | onal advantages | and | disadvantage | s during the | | |
| Year | Number of initiatives to address locational advantages and disadvantage s | Number of initiatives taken to engage with and contribute to local communit y | Date and duration of the initiative | Name of the initiative | | sues dressed | Number of participating students and staff | | |
| | | | NA | | 1 | | | | |
| 7.1.5 Hu | man Values and P | rofessional E | | | | | | | |
| Code of c | conduct (handbook | s) for various | stakeholders | | | | | | |
| Title | | Date of Publication | | Follow u | Follow up (maximum 100 words each) | | | | |
| NA | | | | | | | | | |
| 7.1.6 Act | ivities conducted | for promotion | n of universal | Values and Et | hics | | | | |
| Activity | | | Duration | | | Number of participants | | | |
| NA | | NA | | | NA | | | | |
| 7.1.7 Initiatives taken by the institution to make the campus eco-friendly | | | | | | | | | |

• The National Service Scheme of Shaheed Bhagat Singh Evening College organized various events. The volunteers along with their team leaders went to different parts of the college and neighboring locality to plant trees.

7.2 Best Practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

• RESEARCH FOR UNDERGRADUATES:

The Department of Economics organised 'National Young Economists Conclave', on March 15, 2018. The programme provided undergraduate students a platform to showcase their research skills and analytical views on economic issues. University of Petroleum and Energy Studies, Dehradun; Amity University, Noida; management institutes like IILM, DAV Institute of Management, Faridabad; K L Mehta Dayanand College for Women, Faridabad; reputed colleges of University of Delhi like Miranda House, Lady Shri Ram College for Women, Sri Venkateswara College, etc were among those represented at the conclave.

• CENTRE FOR CAPACITY BUILDING:



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Initiated in 2017, Dr. PK Khurana as patron and Dr. CS Dubey as its founding Convenor. The Centre conducted a two-day (13th-14th November) Workshop in collaboration with Department of English on Communication Skills. One of the highlights of this workshop was that many teachers of the department were involved in the capacity of resource persons with a view to groom our teachers in teaching learning process and building of their capacities. Dr. H K Singh was looking after Civil Services mentoring cell as Convenor. Many students were registered in 2018 and 2019 from various colleges of Delhi University. The cell delivered excellent results and held lectures on career counselling as well.

7.3 Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

The college has been instrumental in building fundamental concepts of its students by providing them an environment where in sustainable development is in practice. College also inculcates the values of patriotism in the students by organising Shaheed Bhagat Singh Martyrs day/ Republic Day/Independence Day. The teaching learning is made more of experiential for subjects like Geography and students are taken to field for a first-hand knowledge of geographical phenomena for eg, The impacts of Floods, Landslides, Earthquakes, cloud bursts, mud flows.

I. EXPERIENTIAL TEACHING:

The Geography Department organized various educational trips during the year. These field visits were made to remote places in Himalayas such as snow-capped peaks of Baralachala, Suraj Tal in high Himalayan mountains in the district of Lahul and Spiti; Jogimarhi to conduct Socio-Economic survey; Pratap Nagar block of Tehri Garhwal to study ecological restoration and socio-economic empowerment; Majuli, the largest river island and Parshuram Kund in the farthest eastern most point of Arunachal Pradesh and Assam.

- *II.* Another feather in the cap is The NCC unit, SUO VIKAS NAITHANI represented INDIA in RUSSIA under the YOUTH EXCHANGE PROGRAMME in September, 2017.
- JUO NILESH MUDGIL represented Delhi Directorate in one of the most prestigious attachment camps in the INDIAN MILITARY ACADMEY, DEHRADUN in June 2017.
 SERGEANT MANKESHWAR KUMAR AND CORPORAL RAHUL JHA represented our college and DELHI DIRECTORATE in ALL INDIA THAL SAINIK CAMP 2017 wherein SERGEANT MANKESHWAR was given the responsibility of DIRECTORATE SENIOR.
- CORPORAL BRAHMDATT TRIPATHI, CORPORAL RITIK SINGH JANGHPANGI, CADET RISHABH, CADET VISHNU KUMAR JHURAWAT represented our college in PARA- SLITHERING 2018.
- CADET VISHNU KUMAR JHURAWAT was nominated as BEST PARA- TROPPER and is nominated for Lt. GOVERNOR'S MEDAL.



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- CADET DEV KUMAR represented our college in PARA-SAILING, at Prime Minister's Rally, 2018.
- COMPANY HAVALDAR MAJOR MUKESH KUMAR, SERGEANT AMRITANSHU RAI, CORPORAL AJITH KUMAR PRATHAP, CORPORAL SAKSHAM BHATNAGAR, LANCE CORPORAL MOHAMMAD SULTAN represented our college and DELHI DIRECTORATE in REPUBLIC DAY CAMP 2017- 2018.
- CORPORAL SAKSHAM BHATNAGAR got D.G. COMMENDATION for the year 2017-2018.

III. ENACTUS- SBSE

Various campaigns were organised by the students at different locations around the city to raise money for the underprivileged sections of the society in the month of July – August 2017. These were:

- AKANKSHA, fly high-This was the first campaign organised by the students. Stalls were set up at various locations and one kite was sold for Rs. 10. The money raised by this campaign was donated to a blind school.
- BANDHAN, ties of love Under this campaign students sold rakhis made by the autistic students of an NGO TAMANNA at different prices. The funds so raised were given back to the NGO to be used by it for benefit of the students.
- KALAKRITI, creativity touches the heart–As a part of this campaign students sold various products such as handwoven sling and mobile bags, pottery items, wax candles, shagun envelopes and handmade paper bags made by the autistic students of the NGO -TAMANNA.
- SPARSH- This campaign was undertaken in collaboration with the NGO UMEED, to educate underprivileged children. Students of ENACTUS- SBSE make weekly visits to slums and teach them. Special emphasis is given on girl education.
- IV. An Industrial Visit and Entrepreneurship Orientation Programme was organised for the entire ENACTUS SBSE Team at National Small Industries Corporation (NSIC) on 10th November, 2017. The students were introduced to various machines and small industry related processes for products like socks, paper plates, tissues, condiments and bakery items etc. The educational visit was very beneficial for students looking for setting up their own ventures in future
- V. As part of this donation drive the students visited the houses of a large number of residents in Sheikh Sarai, Malviya Nagar, Saket, Haus Khas etc. to collect warm clothes, toys, stationary and food items for under privileged. Students of the Team ENACTUS also sold Mufflers for donation drive for Old Age Homes.
- VI. On 24th February, 2018 some of the members of ENACTUS SBSE attended The United Nations Young Change makers' Conclave (YCC), a platform for selected young entrepreneurs, professionals and change makers to engage with leaders and had the



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opportunity to listen to the keynote speaker-Mr. Justin Trudeau, the Canadian Prime Minister.

8. Future Plans of action for next academic year (500 words)

Shaheed Bhagat Singh Evening College provides students with quality educational experiences and support services that lead to the successful completion of degrees, education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.

Shaheed Bhagat Singh Evening College is driven to provide excellent educational opportunities that are responsive to the needs of our students, and empower them to meet and exceed challenges as active participants in shaping the future of our world. The College envisages achieving its set goals of creating such eco system in which students can achieve a variety of goals with excellence. While maintaining a high academic standard of integrity, the college will continue to strive to get a state of art infrastructure, basic amenities for a conducive teaching learning process. It further aims at fostering and promoting interdisciplinary education, innovation, diverse values and goals that would be for personal growth of the students in tune with the vision and mission of National Education Policy 2020. Incucating ethical values, self-reliance, sense of community service would be major thrust areas, Centre for Innovative Research for Grant of Projects started in 2021 involving students and faculty would be further strengthened to promote research and innovations among teachers and students at college level. The Centre would be further enriched with collaborative initiatives with industries and communities for better results. We intend to create such vibrant centre of learning, recognising the cognitive abilities of our students, their interests and cherished goals which would promote independent critical thinking for personal growth. To cope up with the changing world, to meet the updated technological challenges, we plant to equip our college with the updated technological and logistics support. In a world where communication plays a vital role, we plan to equip our college with a language laboratory and an auditorium. Down the lines five years hence, we look forward to giving our college competitive edge with the best institutions of the country.

| Name | Prof. | C·S. | Dubey |
|------|-------|------|-------|
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| | le le | ¥× | i |

Signature of the Coordinator, IQAC

Name Prf. S.K.

Signature of the Chairperson, IQAC