



# शहीद भगत सिंह (सांध्य) महाविद्यालय SHAHEED BHAGAT SINGH (EVENING) COLLEGE दिल्ली विश्वविद्यालय (University of Delhi)

NAAC द्वारा 'A' श्रेणी प्राप्त NAAC Accredited 'A' Grade

शेख सराय फेस-2 (त्रिवेणी), नई दिल्ली-110017

Sheikh Sarai Phase - II, (Triveni) New Delhi-110017

Phone : 29253430, Tele/Fax : 011-29257826, Website : [www.sbsec.org](http://www.sbsec.org), E-mail: [principal.sbsec@gmail.com](mailto:principal.sbsec@gmail.com)

## AQAR 2019-20

### Part – A

#### Data of the Institution

#### 1. Name of the Institution - **SHAHEED BHAGAT SINGH EVENING COLLEGE**

- Name of the Head of the institution : **PROF. SUDHIR KUMAR SINHA**
- Designation : **PRINCIPAL**
- Does the institution function from own campus: **YES**
- Phone no./Alternate phone no. : **011-29253430**
- Mobile no. : **9582535248**
- Registered e-mail : [principal.sbsec@gmail.com](mailto:principal.sbsec@gmail.com)
- Alternate e-mail : [sk.sinha@sbse.du.ac.in](mailto:sk.sinha@sbse.du.ac.in)
- Address : **SHEIKH SARAI, PHASE-II**
  - City/Town : **NEW DELHI**
  - State/UT : **DELHI**
  - Pin Code : **110017**

#### 2. Institutional status:

- Affiliated /Constituent : **CONSTITUENT**
- Type of Institution : **Co-education**
- Location : **URBAN**
- Financial Status : **Grants-in aid/ UGC 2f and 12 (B)**
- Name of the Affiliating University : **UNIVERSITY OF DELHI**
- Name of the IQAC Coordinator : **PROF. C.S. DUBEY**
- Phone no. : **9868164405**
- Mobile : **9868164405**
- IQAC e-mail address : [iqac@sbse.du.ac.in](mailto:iqac@sbse.du.ac.in)

#### 3. Website address : [www.sbsec.org](http://www.sbsec.org)

- Web-link of the AQAR

| Academic Year | Web-link  |
|---------------|---|
| 2018-19       | <a href="https://sbsec.org/Statutes.aspx?id=1171">https://sbsec.org/Statutes.aspx?id=1171</a> |
| 2017-18       | <a href="https://sbsec.org/Statutes.aspx?id=1170">https://sbsec.org/Statutes.aspx?id=1170</a> |
| 2016-17       | <a href="https://sbsec.org/Statutes.aspx?id=1169">https://sbsec.org/Statutes.aspx?id=1169</a> |

#### 4. Whether Academic Calendar prepared during the year? Yes

Website: [www.sbsec.org](http://www.sbsec.org)



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Weblink: <https://sbsec.org/pdf/AcademicCalender%202019-20.pdf>

## 5. Accreditation Details:

| Cycle           | Grade | CGPA | Year of Accreditation | Validity Period |          |
|-----------------|-------|------|-----------------------|-----------------|----------|
| 1 <sup>st</sup> | A     | 3.36 | 2017                  | 13/09/17        | 12/09/22 |
| 2 <sup>nd</sup> |       |      |                       | from:           | to:      |
| 3 <sup>rd</sup> |       |      |                       | from:           | to:      |
| 4 <sup>th</sup> |       |      |                       | from:           | to:      |
| 5 <sup>th</sup> |       |      |                       | from:           | to:      |

## 6. Date of Establishment of IQAC: 11/12/2016

## 7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture                         |   |                                      |
|---|---|--------------------------------------|
| Item /Title of the quality initiative by IQAC   | Date & duration                             | Number of participants/beneficiaries |
| <b>Ensure learning process continues during the pandemic period and technological tools are used.</b> | <b>During the course of pandemic period</b> | <b>Faulty members and students</b>   |

## 8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/ Department/Faculty             | Scheme                  | Funding agency | Year of award with duration | Amount (in lakhs) |
|---|-------------------------|----------------|-----------------------------|-------------------|
| <b>Shaheed Bhagat Singh Evening College</b> | <b>2(f) &amp; (12B)</b> | <b>UGC</b>     | <b>2019-20</b>              | <b>2318.99</b>    |

## 9. Whether composition of IQAC as per latest NAAC guidelines: **Yes**

## 10. No. of IQAC meetings held during the year: **1**

Web-link: <https://sbsec.org/IQAC/IQAC%202.01.2019.pdf>



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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

NO

12. Significant contributions made by IQAC during the current year:

- *Following the Covid-19 restrictions, IQAC helped and guided the transition to online and distance modes of learning. Teaching staff were advised on organising online classes and required channels were created to address student queries.*

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| <i>Enable continuation of learning and minimise loss for students in the wake of the pandemic</i> | <i>Faculty members worked together to ensure smooth conduct of classes through online platforms keeping in mind the best interests of students. Several e-resources were provided in the form of lectures and study material uploaded on the college website, alongside around-the-clock assistance to the students taking the end-of-term exams through the Open Book Examination (OBE) mode throughout the period.</i> |

14. Whether the AQAR was placed before a statutory body? **No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? **No**
16. Whether institutional data submitted to AISHE: **Yes**  
Year: 2019 Date of Submission: 19.03.2020
17. Does the Institution have Management Information System? **No**



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### CRITERION I – CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

##### 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

*All the programmes taught in the college are affiliated to University of Delhi and hence, all departments are required to implement the curriculum prescribed by the University of Delhi. Following the academic calendar of the university. The college plans the academic curriculum, prepares the sections based on students' preferences for skill enhancement and generic elective papers, makes and uploads time-table before the commencement of the semester. To ensure the effective delivery of curriculum, departmental meetings are held regularly to deliberate on issues pertaining to syllabus, lesson plans, assignments and projects. Completion of the syllabus is ensured by a review meeting at the departmental level. Various lectures, workshops, seminars, conferences are organised to complement the curriculum. Various teaching methods are implemented by the faculty for the effective delivery of curriculum including debates, presentations, group discussions, project-based learning, group activities etc. Along with it, educational field visits, industrial visits, tours are organized to supplement the curriculum wherever necessary. The college has a well-planned tutorial system in place to facilitate effective teaching-learning process and to establish classroom interaction in smaller groups.*

*The principal ensures the effective and timely delivery of the curriculum and complete adherence to the academic calendar given by the university through regular meetings with the teacher-in-charges along with the informal discussions with the faculty members. Syllabus, time-table and previous year question papers are made available to students through the notice-board and by uploading on the website.*

##### 1.1.2 Certificate/ Diploma Courses introduced during the Academic year

| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development |
|--------------------------------|-----------------------------|-----------------------------------|--|-------------------|
|                                |                             |                                   |  |                   |

#### 1.2 Academic Flexibility

##### 1.2.1 New programmes/courses introduced during the Academic year

| Programme with Code | Date of Introduction | Course with Code | Date of Introduction |
|---------------------|----------------------|------------------|----------------------|
| NA                  |                      |                  |                      |

##### 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

| Name of Programmes adopting CBCS | UG | PG | Date of implementation of CBCS / Elective Course System | UG | PG |
|----------------------------------|----|----|---|----|----|
| B.Com. (Prog)                    | ✓  |    | 20.07.2016  | ✓  |    |





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|  |             |                      |   |                             |  |
|--|-------------|----------------------|---|-----------------------------|--|
| B.Com. (Hons)  | ✓           |                      | 20.07.2016  | ✓                           |  |
| B.A. (Prog)  | ✓           |                      | 20.07.2016  | ✓                           |  |
| B.A. (Hons) Geography  | ✓           |                      | 20.07.2016  | ✓                           |  |
| B.A. (Hons) Political Science  | ✓           |                      | 20.07.2016  | ✓                           |  |
| Already adopted (mention the year)   |             |                      |   |                             |  |
| <b>1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year</b>  |             |                      |   |                             |  |
|  | Certificate |                      | Diploma Courses   |                             |  |
| No of Students   | NA          |                      | NA  |                             |  |
| <b>1.3 Curriculum Enrichment</b>   |             |                      |   |                             |  |
| <b>1.3.1 Value-added courses imparting transferable and life skills offered during the year</b>  |             |                      |   |                             |  |
| Value added courses  |             | Date of introduction |   | Number of students enrolled |  |
| NA   |             | NA                   |   | NA                          |  |
| <b>1.3.2 Field Projects / Internships under taken during the year</b>  |             |                      |   |                             |  |
| Project/Programme Title  |             |                      | No. of students enrolled for Field Projects / Internships |                             |  |
| <i>Field Project for Geography (H) Field trip to Kullu, Manali, Rohtang Pass and surrounding area</i>  |             |                      | 10  |                             |  |
| <i>Field study tour under skill enhancement paper "Field Techniques and Survey based Project Report" for B.A. Programme students to parts of Uttarakhand</i>   |             |                      | 19  |                             |  |
| <p><i>The Placement Cell successfully provided Internship offers to the students from different courses and years in the academic session 2019-20. Some of the prominent names were: Aditya Birla Capital Ltd., E&amp;Y, Reliance Jio, Advantage Club, Coolberg, Mazars, MergerDomo, Grant Thornton, Ladli Foundation. During the year, more than 50 students were able to secure internships via the Placement Cell. The average stipend of the year 2019-20 stood at Rs. 4000.00 p.m. whereas the highest stipend that was offered stood at Rs. 12,000.00 p.m.</i></p> |             |                      |   |                             |  |
| <b>1.4 Feedback System</b>   |             |                      |   |                             |  |
| <b>1.4.1 Whether structured feedback received from all the stakeholders.</b>   |             |                      |   |                             |  |
| 1) Students  | 2) Teachers | 3) Employers         | 4) Alumni   | 5) Parents                  |  |
| Yes  | No          | No                   | No  | No                          |  |
| <b>1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?</b>  |             |                      |   |                             |  |
| <p><i>The college is meticulous in following students' centric approach and regular feedback is an important criterion for this. The college has a system by which the regular feedback is collected, analyzed and appropriate actions are taken to continuously improve the teaching learning process. Along with this, the faculty members encourage all their students to share regular feedback regarding the teaching-learning process, the fulfilment of desired</i></p>   |             |                      |   |                             |  |



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*learning outcomes, the use of innovative teaching methods, optimum usage of different assessment techniques throughout the course of study. Apart from oral feedback received after each class, the students are also able to share their feedback with their respective teachers during one-to-one interactions in tutorial classes.*

## CRITERION II -TEACHING-LEARNING AND EVALUATION 2019-20

### 2.1 Student Enrolment and Profile

#### 2.1.1 Demand Ratio during the year

| Name of the Programme         | Number of seats available | Number of applications received | Students Enrolled |
|-------------------------------|---------------------------|---------------------------------|-------------------|
| B.Com. (Hons)                 | 68                        |                                 | 57                |
| B.Com. (Prog)                 | 407                       |                                 | 421               |
| B.A. (Hons) Political Science | 68                        |                                 | 156               |
| B.A. (Hons) Geography         | 68                        |                                 | 112               |
| B.A. (Prog)                   | 203                       |                                 | 593               |

#### 2.2 Catering to Student Diversity

##### 2.2.1. Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|--|--|--|
| 2019 | 1339  | N/A   | 104  | N/A  | N/A  |

#### 2.3 Teaching - Learning Process

##### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

| Number of teachers on roll | Number of teachers using ICT (LMS, e-Resources) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 104                        | 104   | 5                                 | 8                                | 2                          | 12                              |

ICT Tools:

<https://sbsec.org/NAAC/AQAR%202019-20/2.3.1.xlsx>

E-resources:

<https://sbsec.org/NAAC/AQAR%202019-20/2.3.1%20E-Resources.xlsx>

##### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

NA



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|  |                             |                            |
|--|-----------------------------|----------------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor:<br>Mentee<br>Ratio |
| 1339   | 104                         | 18.8679                    |

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 104                         | 69                      | nil              | 35                                       | 39                       |

### 2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies   |
|---------------|---|-------------|--|
| 2019          | Prof. S.K. Bandooni   | Professor   | Green Mentor Award at NYC Green School Conference, by Green School in collaboration with Climate Week NYC, IN New York, USA, 26th September 2019 |

## 2.5 Evaluation Process and Reforms

### 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name                | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------------------|----------------|----------------|--|---|
| B.Com (Hons)                  | 504            | VI             | 26/05/2020   | 27/10/2020  |
| B.Com                         | 506            | VI             | 26/05/2020   | 20/11/2020  |
| B.A. (Hons) Political Science | 527            | VI             | 26/05/2020   | 28/11/2020  |
| B.A. (Hons) Geography         | 513            | VI             | 26/05/2020   | 02/11/2020  |



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|   |     |    |            |            |
|---|-----|----|------------|------------|
| B.A. (Prog)   | 501 | VI | 26/05/2020 | 21/11/2020 |
| <b>2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)</b>   |     |    |            |            |
| <p><i>Prior to 2019 the University follows Choice Based Credit Scheme (CBCS) for the admissions and Learning Outcome-based Curriculum Framework (LOCF) for admissions after 2019. Both the schemes have internal assessment component of 25% to assess the students, out of which 10 are for assignments, 10 for test and 05 for attendance. The students are evaluated via various methods such as PowerPoint presentations, subject specific projects, group discussions, role play, quiz, objective and descriptive tests, etc. The assessment is conducted during the semester to evaluate the learning outcomes of each student. Marks are awarded to the student are verified by the respective subject teachers. Students can contact the concerned teachers for discrepancy, if any. The evaluation process of all students is in continuous mode and it is reviewed at two levels: one at the department level and second at the college level.</i></p> <p><i>Due to the pandemic, the evaluation shifted to online mode. The teaching-learning was imparted through various online modes like Google Classroom, Google Meet, etc. Students submitted their tests and assignments online through the google classroom platform, emails, etc. Practical exams were also conducted online giving students a stipulated time to submit their files. Students are well informed about the timings and guidelines regarding the practical exams through notices on the college website. The college follows academic calendar and other assessment criterion as laid down by University of Delhi from time to time.</i></p> |     |    |            |            |
| <b>2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)</b>  |     |    |            |            |
| <p><i>As a constituent college of University of Delhi, SBSEC follows the academic calendar given by the university.</i></p> <p><a href="https://sbsec.org/pdf/AcademicCalender%202019-20.pdf">https://sbsec.org/pdf/AcademicCalender%202019-20.pdf</a></p>  |     |    |            |            |
| <b>2.6 Student Performance and Learning Outcomes</b>  |     |    |            |            |
| <b>2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution</b>   |     |    |            |            |
| <p><i>As a constituent college of the University of Delhi, we follow the course learning outcomes that are given by the university. The course outcomes, stated in the syllabus defined by the university, are available on college website as well and are also communicated to students by the concerned faculty. The COs are also communicated to students during the orientation programme of the academic session and from time to time during the entire semester.</i></p> <p><a href="https://www.sbsec.org/academic.aspx?id=1164">https://www.sbsec.org/academic.aspx?id=1164</a></p>   |     |    |            |            |





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| 2.6.2 Pass percentage of students |                                  |   |  |                 |
|-----------------------------------|----------------------------------|---|--|-----------------|
| Programme Code                    | Programme name                   | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
| 504                               | B.Com (Hons)                     | 48  | 47   | 97.91           |
| 506                               | B.Com                            | 390   | 350  | 89.74           |
| 527                               | B.A. (Hons)<br>Political Science | 75  | 65   | 86.67           |
| 513                               | B.A. (Hons)<br>Geography         | 55  | 50   | 90.90           |
| 501                               | B.A. (Prog)                      | 159   | 138  | 86.79           |

## 2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

*The college is meticulous in following students' centric approach and regular feedback is an important criterion for this. The college has a system by which the regular feedback is collected, analyzed and appropriate actions are taken to continuously improve the teaching learning process. Along with this, the faculty members encourage all their students to share regular feedback regarding the teaching-learning process, the fulfilment of desired learning outcomes, the use of innovative teaching methods, optimum usage of different assessment techniques throughout the course of study. Apart from oral feedback received after each class, the students are also able to share their feedback with their respective teachers during one-to-one interactions in tutorial classes.*

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 Resource Mobilization for Research

#### 3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

File Upload: <https://sbsec.org/NAAC/AQAR%202019-20/3.1.1%202019-20.xlsx>

### 3.2 Innovation Ecosystem

#### 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

File Upload: <https://sbsec.org/NAAC/AQAR%202019-20/3.2.1%202019-20.xlsx>

#### 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation   | Name of the Awardee | Awarding Agency      | Date of Award | Category |
|---|---------------------|----------------------|---------------|----------|
| NA  |                     |                      |               |          |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year |                     |                      |               |          |
| Incubation Centre   | Name                | Sponsored by         |               |          |
| NA  |                     |                      |               |          |
| Name of the Start-up  | Nature of Start-up  | Date of commencement |               |          |
| NA  |                     |                      |               |          |
| 3.3 Research Publications and Awards  |                     |                      |               |          |



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|  |                    |                      |                             |                               |  |   |
|--|--------------------|----------------------|-----------------------------|-------------------------------|--|---|
| <b>3.3.1 Incentive to the teachers who receive recognition/awards</b>  |                    |                      |                             |                               |  |   |
| State  |                    | National             |                             |                               | International                                |   |
| NA   |                    |                      |                             |                               |  |   |
| <b>3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)</b>   |                    |                      |                             |                               |  |   |
| Name of the Department   |                    |                      |                             | No. of Ph. Ds Awarded         |  |   |
| NA   |                    |                      |                             |                               |  |   |
| <b>3.3.3 Research Publications in the Journals notified on UGC website during the year</b>   |                    |                      |                             |                               |  |   |
| Department   |                    | No. of Publication   |                             | Average Impact Factor, if any |  |   |
| File Upload: <a href="https://sbsec.org/NAAC/AQAR%202019-20/3.3.3%202019-20.xlsx">https://sbsec.org/NAAC/AQAR%202019-20/3.3.3%202019-20.xlsx</a>   |                    |                      |                             |                               |  |   |
| <b>3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year</b>   |                    |                      |                             |                               |  |   |
| File Upload: <a href="https://sbsec.org/NAAC/AQAR%202019-20/3.3.4%202019-20.xlsx">https://sbsec.org/NAAC/AQAR%202019-20/3.3.4%202019-20.xlsx</a>   |                    |                      |                             |                               |  |   |
| <b>3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index</b>   |                    |                      |                             |                               |  |   |
| File Upload: <a href="https://sbsec.org/NAAC/AQAR%202019-20/3.3.5%202019-20.xlsx">https://sbsec.org/NAAC/AQAR%202019-20/3.3.5%202019-20.xlsx</a>   |                    |                      |                             |                               |  |   |
| <b>3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)</b>  |                    |                      |                             |                               |  |   |
| Title of the paper   | Name of the author | Title of the journal | Year of publication         | h-index                       | Number of citations excluding self citations | Institutional affiliation as mentioned in the publication |
| NA   |                    |                      |                             |                               |  |   |
| <b>3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:</b>   |                    |                      |                             |                               |  |   |
| File Upload: <a href="https://sbsec.org/NAAC/AQAR%202019-20/3.3.7%202019-20.xlsx">https://sbsec.org/NAAC/AQAR%202019-20/3.3.7%202019-20.xlsx</a>   |                    |                      |                             |                               |  |   |
| <b>3.4 Extension Activities</b>  |                    |                      |                             |                               |  |   |
| <b>3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year</b> |                    |                      |                             |                               |  |   |
| File Upload: <a href="https://sbsec.org/NAAC/AQAR%202019-20/3.4.1%202019-20.xlsx">https://sbsec.org/NAAC/AQAR%202019-20/3.4.1%202019-20.xlsx</a>   |                    |                      |                             |                               |  |   |
| <b>3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year</b>  |                    |                      |                             |                               |  |   |
| Name of the Activity   |                    | Award/recognition    |                             | Awarding bodies               |  | No. of Students benefited                                 |
| NA   |                    |                      |                             |                               |  |   |
| <b>3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year</b>     |                    |                      |                             |                               |  |   |
| File Upload: <a href="https://sbsec.org/NAAC/AQAR%202019-20/3.4.3%202019-20.xlsx">https://sbsec.org/NAAC/AQAR%202019-20/3.4.3%202019-20.xlsx</a>   |                    |                      |                             |                               |  |   |
| <b>3.5 Collaborations</b>  |                    |                      |                             |                               |  |   |
| <b>3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year</b>   |                    |                      |                             |                               |  |   |
| Nature of Activity   |                    | Participant          | Source of financial support |                               | Duration                                     |   |
| <b>3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year</b>  |                    |                      |                             |                               |  |   |



# शहीद भगत सिंह (सांध्य) महाविद्यालय

## SHAHEED BHAGAT SINGH (EVENING) COLLEGE

### दिल्ली विश्वविद्यालय (University of Delhi)

NAAC द्वारा 'A' श्रेणी प्राप्त NAAC Accredited 'A' Grade

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| Nature of linkage  | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration (From-To)                                  | participant |
|--|----------------------|---|---|-------------|
| <b>3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year</b>  |                      |   |   |             |
| Organisation   | Date of MoU signed   | Purpose and Activities  | Number of students/teachers participated under MoUs |             |
|  |                      |   |   |             |
| <b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>  |                      |   |   |             |
| <b>4.1 Physical Facilities</b>   |                      |   |   |             |
| <b>4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year</b>   |                      |   |   |             |
| Budget allocated for infrastructure augmentation   |                      | Budget utilized for infrastructure development                                  |   |             |
| -  |                      | 18.33 INR in Lakhs  |   |             |
| <b>4.1.2 Details of augmentation in infrastructure facilities during the year</b>  |                      |   |   |             |
| Facilities   |                      | Existing  | Newly added   |             |
| Campus area  |                      | 34809.011sq.m.  | NA  |             |
| Class rooms  |                      | 53  | NA  |             |
| Laboratories   |                      | 2   | NA  |             |
| Seminar Halls  |                      | 2   | 0   |             |
| Classrooms with LCD facilities   |                      | 0   | 0   |             |
| Classrooms with Wi-Fi/ LAN   |                      | 53  | NA  |             |
| Seminar halls with ICT facilities  |                      | 2   | NA  |             |
| Video Centre   |                      | NA  | NA  |             |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.  |                      | 15  | 15 (Computers replaced for Geo lab) and 1 printer   |             |
| Value of the equipment purchased during the year (Rs. in Lakhs)  |                      | NA  | 847740+10,098                                       |             |
| Others   |                      | NA  | NA  |             |
| <b>4.2 Computerization of administration and library</b>   |                      |   |   |             |
| <ul style="list-style-type: none"> <li>Library computerisation work has been done by using the ILMS software</li> <li>Reading room facility with Wi-fi facility has been provided for the teachers and students</li> <li>Systems with printers facilities have been provided to both teachers and students</li> <li>Desktops have been installed in the computer lab.</li> </ul> |                      |   |   |             |
| <b>4.2.1</b>   |                      | Library is automated using Integrated Library Management System (ILMS)          |   |             |
| Name of ILMS software  |                      | LIBWARE   |   |             |



# शहीद भगत सिंह (सांध्य) महाविद्यालय SHAHEED BHAGAT SINGH (EVENING) COLLEGE

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|   |                  |
|---|------------------|
| Nature of automation (fully or partially) | FULLY AUTOMATION |
| Version                                   | LIBWARE 3.0.3    |
| Year of Automation                        | 2013             |

#### 4.2.2 The institution has subscription for the following e-resources:

1. e-journals,
2. e-Shodhsindhu,
3. Shodhganga membership,
4. e-books,
5. Databases,
6. Remote access to e-resources.

| 4.2.3                       | Expenditure for purchase of books/e-books and subscription to journals/ e-journals during the year (INR in Lakhs) |   |   |                                |
|-----------------------------|---|---|---|--------------------------------|
| Library resources           | If yes, details of memberships/ subscriptions   | Expenditure on subscription to e-journals, e-books (INR in lakhs) | Expenditure on subscription to other e-resources (INR in lakhs) | Total Library Expenditure      |
| Books                       | Students, Faculty and Others 3100 approx.   | Printed Books Rs. 400513.00                                       | NIL   | Printed Books Rs. 400513.00    |
| Journals                    | Journals (55)   | Printed Journals Rs. 109277.00                                    | NIL   | Printed Journals Rs. 109277.00 |
| Magazines & Newspaper       | Magazines & Newspapers (45)   | Rs. 93296.50  | NIL   | Rs. 93296.50                   |
| e-journals                  | N-LIST Network and DU Network   | N-LIST Rs. 5900.00 and DU NETWORK free Access                     | NIL   | N-LIST Rs. 5900.00             |
| e-books                     | N-LIST Network and DU Network   | Through N-LIST and DU Network                                     | NIL   | N/A                            |
| e-ShodhSindhu               | Yes   | Through N-LIST and DU Network                                     | N/A   | N/A                            |
| Shodhganga                  | Yes   | Through N-LIST and DU Network                                     | N/A   | N/A                            |
| Databases                   | Yes   | Through DU Network  | N/A   | N/A                            |
| Local and/ or Remote access | Yes   | Through N-LIST  | N/A   | N/A                            |





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|  |  |   |  |  |
|--|--|---|--|--|
| <i>to e-resources (Specify)</i>                      |  |   |  |  |
| <b>4.2.4</b>   |  | <b>No. of usage of library by teachers and students</b> |  |  |
|  |  | 2019-20   |  |  |
| No. of Physical users accessing library              |  | 50843   |  |  |
| No. of Users using Library through e-access (N-LIST) |  | 134   |  |  |

### 4.3 IT Infrastructure

#### 4.3.1 Technology Upgradation (overall)

|                 | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments                 | Available band width (MGBPS) | Others      |
|-----------------|-----------------|---------------|----------|------------------|------------------|--------|-----------------------------|------------------------------|-------------|
| <i>Existing</i> | 80              | 1             | 10 Mbps  | NA               | 0                | 19     | 40+13 (comp. lab+ geo. lab) | 10                           | 8 (Library) |
| <i>Added</i>    | -               | -             | 300 Mbps | -                | -                | -      | 15 replaced                 | 300                          | -           |
| <i>Total</i>    | 80              | 1             | 310 Mbps | NA               | 0                | 19     | 40+15                       | 310                          | 8           |

#### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

310 mbps

#### 4.3.3 Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| NA   | NA   |

#### 4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e - content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| NA                  | NA                 | NA                                    | NA                            |

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| -                                      | 209284   | -                                      | 1624340  |



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4.4.2 The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment together with SBSC morning college. Both the colleges share this responsibility together. The upkeep of library is done by the staff of library. The security of the College is maintained by the security guards. Several CCTV cameras have been installed to monitor the infrastructure. The computer lab is maintained by the IT department and the geography lab is under the care of the Geography department. Electrical equipment is switched off after use and classrooms/labs are locked in the evening. Students are oriented to take care of the college property. · Computers are password protected and are to be used only for academic purposes. No software outside the curriculum is allowed to be downloaded. Computers are shut down after use. · Laptops/desktops, licensed software, CCTVs, and ACs are maintained/upgraded based on annual maintenance contracts. Fire extinguishers are installed and are checked every year.

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Support

#### 5.1.1 Scholarships and Financial Support

|   | Name /Title of the scheme   | Number of students | Amount in Rupees |
|---|---|--------------------|------------------|
| Financial support from institution          | Student Aid Fund  | 67                 | 179500           |
| <b>Financial support from other sources</b> |   |                    |                  |
| a) National                                 | Central Sector Scheme of Scholarships for College and University Students;<br>Post Matric Scholarship Schemes Minorities CS;<br>Post Matric Scholarship for ST Students-Manipur;<br>Umbrella Scheme for Education of ST Children - Post Matric Scholarship (PPM) for ST Students-Tripura;<br>Post Matric Scholarship for Students with Disabilities;<br>AICTE PMSSS For J&K Students<br>Ishan Uday Special Scholarship Scheme for NER | 62                 | 1800892          |
| b) International                            | Nil   | Nil                | Nil              |

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<https://sbsec.org/NAAC/AQAR%202019-20/5.1.1.xlsx>



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### 5.1.2 Number of capability enhancement and development schemes such as soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme                                    | Date of implementation     | Number of students enrolled | Agencies involved                                    |
|--|----------------------------|-----------------------------|--|
| <i>International Yoga Diwas</i>  | <i>21st June 2019</i>      | <i>220</i>                  | <i>College Admin, NSS volunteers, and NCC cadets</i> |
| <i>Transforming Minds Towards Entrepreneurship</i>                           | <i>11th November 2019</i>  | <i>130</i>                  | <i>Department of Commerce</i>                        |
| <i>Joyful Learning Series: Academic Talk</i>                                 | <i>24th February, 2020</i> | <i>85</i>                   |  |
| <i>Achiever's Talk 1.0: Information, Inspiration and Hope</i>                | <i>25th February 2020</i>  | <i>110</i>                  |  |
| <i>ECO BUZZ</i>  | <i>September 27, 2019</i>  | <i>120</i>                  | <i>Department of Economics</i>                       |
| <i>WORKSHOP on 'Data Analysis &amp; Statistical Software R'</i>              | <i>October 18, 2019</i>    | <i>160</i>                  |  |
| <i>Works of Nobel Laureate Abhijit Banerjee'</i>                             | <i>November 8, 2019</i>    | <i>135</i>                  |  |
| <i>ECOQUIZOHOLIC</i>   | <i>November 8, 2019</i>    | <i>76</i>                   |  |
| <i>NATIONAL YOUNG ECONOMISTS' CONCLAVE 2019-20</i>                           | <i>February 26, 2020</i>   | <i>165</i>                  |  |
| <i>Disaster Management Seminar</i>   | <i>23rd September 2019</i> | <i>120</i>                  | <i>Department of Geography and NSS</i>               |
| <i>World Environment Day</i>   | <i>5th June 2019</i>       | <i>130</i>                  | <i>Department of Geography</i>                       |
| <i>Shristi</i>   | <i>22nd February 2020</i>  | <i>90</i>                   |  |
| <i>Earth Day Celebration</i>   | <i>22nd April 2020</i>     | <i>70</i>                   |  |
| <i>Environment Day Celebration</i>   | <i>5th June 2020</i>       | <i>85</i>                   |  |
| <i>Anxiety and Stress Management in the Present Scenario Due to Covid 19</i> | <i>2nd July 2020</i>       | <i>150</i>                  |  |
| <i>Maiden Mock Parliament</i>  | <i>6th March 2020</i>      | <i>90</i>                   | <i>Department of Political Science</i>               |

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### 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
|------|--------------------|--|---|--|---------------------------|
|------|--------------------|--|---|--|---------------------------|



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|           |                    |     |     |     |    |
|-----------|--------------------|-----|-----|-----|----|
| 2019 – 20 | The Placement Cell | 700 | 700 | 320 | 65 |
|-----------|--------------------|-----|-----|-----|----|

### 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

|                           |                             |  |
|---------------------------|-----------------------------|--|
| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal |
| 2                         | 2                           | 7  |

### 5.2 Student Progression

#### 5.2.1 Details of campus placement during the year

| On campus                     |                                 | Off Campus                |                           |
|-------------------------------|---------------------------------|---------------------------|---------------------------|
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |

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<https://sbsec.org/NAAC/AQAR%202019-20/5.2.1.pdf>

#### 5.2.2 Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of Programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|

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#### 5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | No. of Students selected / qualifying | Registration number/roll number for the exam |
|---------------------------|---------------------------------------|--|
| NET                       |                                       |  |
| SET                       |                                       |  |
| SLET                      |                                       |  |
| GATE                      | 6                                     |  |
| GMAT                      |                                       |  |
| CAT                       | 40                                    |  |
| GRE                       |                                       |  |
| TOFEL                     | 32                                    |  |
| Civil Services            |                                       |  |
| State Government Services |                                       |  |
| Any Other                 | 28                                    |  |

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#### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level         | Participants |
|----------|---------------|--------------|
| RUN-4FUN | Institutional | 350          |





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## 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National / International | Sports | Cultural | Student ID number | Name of the student |
|------|-------------------------|--------------------------|--------|----------|-------------------|---------------------|
|------|-------------------------|--------------------------|--------|----------|-------------------|---------------------|

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## 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

*Students' participation in college societies and events are essential for their personality development and future. SBSEC provides a broader platform to the students to participate in various administrative and cultural bodies in the college. Extracurricular activities are essential not only for their enjoyment but also for the development of their socio and political understanding. It enhances their skill of decision making and develops their perspective of analysis and understanding. They participate in various committees to represent student's interests. College nominates students' union members after thorough discussion with candidates. In various Clubs and Committees students are elected to participate in decision making, arrangements of various events and maintaining decorum in the college. Name of various societies and clubs in the college are given here; However, their details are given in the additional files.*

1) Areopagitica; 2) Department of English-Carpe Diem; 3) The Fine Art Society-Creator; 4) Enactus; 5) Finance and Investment Cell; 6) Geography Society; 7) HISTORY-ASSOCIATION-YUGABD; 8) Innoverz- The Dance Society; 9) MALHAR- The Music Society; 10) North East Society; 11) Debating Society-Nuke; 12) The Placement Cell; 13) Reflection-The Photography Society; 14) SANGH-KRITI THE INTERCULTURAL SOCIETY; 15) Sangharsh-The Dramatics Society; 16) Sustainable Development Centre; 17) The BA Programme Association; 18) The Economics Society; 19) Women Development Centre; 20) Varico; 21) ANUKRITI

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## 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

NO

5.3.2 No. of registered Alumni:

NA

5.3.3 Alumni contribution during the year (in Rupees):

NA

5.3.4 Meetings/activities organized by Alumni Association:

*The college has Alumni networks at the college level and department level, which organize their annual meet regularly. However, the college is soon registering the Alumni association to strengthen the association with the alumni and expand opportunities to the present student to draw support and inspiration from former students.*

*The Alumni network offers extensive support to students. It offers a platform that facilitates better opportunities for growth and holistic development of the students by enhancing their skills set through interactive sessions and activities conducted around the year. In addition, every department organized a department-level alumni gathering which allowed for more effective interaction between current*



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## SHAHEED BHAGAT SINGH (EVENING) COLLEGE

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batch students and alumni. All the events witnessed the enthusiastic participation of students. Alumni speakers shared their expertise on key development areas such as soft skill development, career growth, management of stress and anxiety, and several other relevant topics. SBSEC is committed to strengthening its ties with its former students. Every year present batches of students take the lead in all possible ways to make the college's alumni association more robust and efficient.

### CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 Institutional Vision and Leadership

##### 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We at Shaheed Bhagat Singh Evening College believe in encouraging decentralization and participative management and decisions are taken collectively. Various practices are followed to ensure that there is participative decision making. Staff council is the representative body of the faculty members and all the major decisions are taken after discussing the same with the faculty and decisions are finalized on the basis of majority votes. Periodic meetings are held to ensure that the matters are taken up timely. Various committees are constituted in a democratic manner in the staff council to take up various functions of the college. Faculty members from various departments take up the positions like conveners, co-conveners and members on a rotational basis to ensure fair participation of all the members in the smooth functioning of the college. Some of the Committees constituted by the Council are Dramatics Society, Fine Arts Society, Website Committee, Purchase Committee to name a few. Teacher in charge - Every faculty member is appointed as a teacher in charge for a period of one year on rotational basis on the basis of seniority. The teacher in charges manage the departmental functions and activities and also hold periodic meetings with the Head of the institution on various matters that relate to workload, time table and departmental activities. The decisions are then taken up and discussed in the departmental meetings held periodically. Student Council – The college has a Student Union duly elected in a democratic manner by the students to take up matters related to students' grievances and interest and communicate them to the administration. Various departments have their own societies constituted for the purpose of holding educational events like annual festivals, seminars, talks etc. Collective decision making and participative management are also evident from the fact that we have teacher representatives in the Governing body of the college and all the major decisions are taken in the Governing Body Meetings and executed at the College level.

##### 6.1.2 Does the institution have a Management Information System (MIS)?

###### Partial

- The college has well developed software and hardware base. The entire campus is Wi Fi enabled.
- The college community has started using apps like Google Calendar, Google drive and Google Docs to effectively organize the teaching-learning process.
- Online classes are held with the help of Google Meet platform as per the time table uploaded on the college website.
- Several departments, student groups and societies have used Google forms to collect survey data, alumni information, student data, subject option forms. The college has also started the live streaming of some of its important events like College Society festivals.
- Several faculty members are actively engaged in writing course materials and creating e-Resources.
- The college has implemented management information systems that work independently in the admission, account keeping, payroll, library and examination.

#### 6.2 Strategy Development and Deployment

##### 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):



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- |   |   |
|---|---|
| ❖ | <p><b>Curriculum Development</b><br/><i>Being a constituent college of the University of Delhi, we are following the curriculum prescribed by the University. Faculty members from the various departments like Geography, Political Science, Commerce have actively contributed in activities related to curriculum development and assessment. They have also been involved in the syllabus revision committees and in giving suggestive points related to the syllabus finalization prescribed under the courses. They have also been involved in setting of the question papers for the subjective courses.</i></p>   |
| ❖ | <p><b>Teaching and Learning</b><br/><i>Teaching learning process of the college has been in sync with the curriculum of the University. Various techniques are used for effective curriculum delivery like project-based learning, use of audio-visual tools in course delivery, group activities, debates, creative writing, quizzes, workshops, presentations, documentary plays, talks and field trips. Guest lectures by eminent experts from various fields from across the world are organized to supplement the teaching process and provide experiential learning.</i></p>  |
| ❖ | <p><b>Examination and Evaluation</b><br/><i>The university guidelines related to examination and assessment are followed by the college. The Continuous Internal Evaluation System has been adopted wherein the ratio of 25:75 is applicable for internal and external evaluation. Evaluations are done on the basis of tests, assignments, presentations, group discussions, projects and group activities. Weightage is given to attendance and class participation while grading the student. Teachers employ a combination of these depending on the class requirements.</i></p>  |
| ❖ | <p><b>Research and Development</b><br/><i>We at Shaheed Bhagat Singh Evening College understand the importance of research and faculty members are encouraged to pursue research. Faculty members from respective departments are working as PhD guides and have PhD students enrolled under them. Teachers have presented papers in conferences and published papers in UGC and peer reviewed journals as well as books and book chapters. The departments have been keen in the organization of seminars and workshops to gain knowledge from the latest happenings in the field of research. In the context of students, the faculty is actively engaged in making the students learn the importance and the process of conducting research through the projects entitled to the students as a part of the curriculum. Teachers make students work on projects for the assessment and guide them on carrying out thorough research for fulfilment of the same.</i></p> |
| ❖ | <p><b>Library, ICT and Physical Infrastructure / Instrumentation</b><br/><i>The library is a learning resource which has a collection of books, journals, newspapers and magazines. The library has an access to LIBWARE software version 3.0.3 since 2013. The library resources purchased during the year include 820 Volumes of books, 55 journals, 30 magazines and 15 newspapers. In the academic session, 50,598 students and 245 faculty members visited the library. 8 classrooms, seminar rooms and laboratories are equipped with projectors. The laboratories are upgraded on a regular basis. Wi-fi facility is available in the college 24 by 7. The college campus is disabled friendly with proper ramps at various places.</i></p>  |
| ❖ | <p><b>Human Resource Management</b><br/><i>Teaching and administrative staff are considered to be the strength of the college. Suggestions and various points of view of the faculty members are considered in the staff council. They are encouraged to participate in the various committees constituted for smooth functioning of the</i></p>  |





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college. They are also encouraged to participate in various conferences, training programs and FDPs.

### ❖ Industry Interaction / Collaboration

The Placement Cell of the college has been working really hard in promoting industry interaction and collaboration. The Cell has been able to connect the students to various companies like Ernst & Young, CVent, NIIT, Royal Bank of Scotland, FIS Global, Decathlon, L & T Constructions, High Beam Global to name a few for the employability of the students.

### ❖ Admission of Students

Shaheed Bhagat Singh Evening College being a constituent college of University of Delhi follows the norms and procedures laid down by the university for the admission process. The college ensures that the process is smooth and well conducted by constituting an Admission Committee and Grievance Redressal committee to look into the admission process as well as to address the queries raised by the students. Teaching and administrative staff are actively engaged in the admission process.

## 6.2.2: Implementation of e-governance in areas of operations:

### ❖ Planning and Development

Information to be communicated to the students is done by uploading the important notices on the college website. Time table is also uploaded on the college website and the website is updated regularly. CCTV cameras are installed in the college premises to ensure discipline is maintained at all times for the safety and security of the students and faculty in the college.

### ❖ Administration

The administration staff of the college is actively involved in making the data entries for the examination forms, internal assessment using MS-Office software and into the University portal as per the University Norms.

### ❖ Finance and Accounts

Tally software is used by Finance and Accounts department that looks into all the aspects of payroll and accounts of the College. Salaries of the teaching and administrative staff are calculated on the basis of salary packages.

### ❖ Student Admission and Support

The entire process of admissions is as per the University guidelines. Admissions are registered using University's admissions portal.

### ❖ Examination

Internal assessments entries are made by the administrative staff. Declaration of results is online. Examination forms are filled online using the University's Portal.

## 6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year – NA





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| Year | Name of teacher | Name of conference/<br>workshop attended for<br>which<br>financial support provided | Name of the<br>professional body<br>for which<br>membership<br>fee is provided | Amount of<br>support |
|------|-----------------|---|--|----------------------|
|------|-----------------|---|--|----------------------|

NA

### 6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non-teaching staff during the year – NA

| Year | Title of the<br>professional<br>development<br>programme<br>organized<br>for<br>teaching staff | Title of the administrative<br>training programme<br>organized for non-<br>teaching staff | Dates<br>(from-<br>to) | No. of<br>participants<br>(Teaching<br>staff) | No. of<br>participants<br>(non-teaching<br>staff) |
|------|--|---|------------------------|---|---|
|------|--|---|------------------------|---|---|

NA

### 6.3.3 No. of teachers attending professional development programs, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

File Upload: <https://sbsec.org/NAAC/AQAR%202019-20/6.3.3.xlsx>

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment): Nil

| Teaching  |          | Non-teaching |          |
|-----------|----------|--------------|----------|
| Permanent | Fulltime | Permanent    | Fulltime |
| 0         | 0        | 0            | 0        |

6.3.5 Welfare schemes for

|              |   |
|--------------|---|
| Teaching     | <i>PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms.</i> |
| Non-teaching | <i>PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms.</i> |
| Students     | <i>Fee Waiver and Fee Concession is provided to the students on recommendation of the Committee constituted for the Purpose, Counselling</i>  |

### 6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

*Yes, the institution conducts internal and external financial audits. This is done as per the University norms on a regular basis.*



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*The internal financial audit of the college is conducted by duly selected Chartered Accountant who is approved by the Governing Body of the college and the University. The finance related documents like balance sheet, income and expenditure statement for all the transactions are audited. Thereafter, the external financial audit is conducted by the Comptroller and Auditor General, Government of India as per the schedule given by them.*

### 6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

| Name of the non-government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
|--|-------------------------------|---------|
| 0  | 0                             | NA      |

### 6.4.2 Total corpus fund generated

### 6.5 Internal Quality Assurance System

#### 6.5.1 Whether Academic and Administrative Audit (AAA) has been done? No

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       |        | No       |           |
| Administrative | No       |        | No       |           |

#### 6.5.2 Activities and support from the Parent – Teacher Association

*During the process of admission parents are required to accompany their ward and complete the formalities which also includes personal interaction with the parents in case the admission committee feels the need to do so. Parents are also invited for the various events organized by the societies of the college like the Dramatics Society and witness the growth of their child in the activities they are involved in.*

#### 6.5.3 Development programmes for support staff

NA

#### 6.5.4 Post Accreditation initiative(s) (mention at least three)

- Academic enrichment through organization of various seminars and conferences and enhance the process of learning amongst faculty members and the students.
- Feedback collection from the various stakeholders.
- Increased emphasis on the process of research and facilitating the faculty members and students by undertaking various initiatives like setting up of incubation centers etc.

#### 6.5.5

- a. Submission of Data for AISHE portal : (Yes /No): **Yes**  
 b. Participation in NIRF : (Yes /No): **Yes**  
 c. ISO Certification : (Yes /No): **No**  
 d. NBA or any other quality audit : (Yes /No): **No**

#### 6.5.6 Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting activity | Duration (from ---- to----) | Number of Participants |
|------|------------------------------------|-----------------------------|-----------------------------|------------------------|
|------|------------------------------------|-----------------------------|-----------------------------|------------------------|



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|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme   | Period (from-to)                  | Participants |      |
|--|-----------------------------------|--------------|------|
|  |                                   | Female       | Male |
| <i>Astitva 2.0</i>   | <i>February 17 &amp; 18, 2020</i> |              |      |
| <i>Domestic Violence during Covid-19 lockdown: Issues and Remedies</i>                               | <i>April 30, 2020</i>             |              |      |
| <i>Prejudices and Stereotyping: Issues of Gender Bias in Women's Rights and Empowerment in India</i> | <i>22nd July 2020</i>             |              |      |

#### 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

#### 7.1.3 Differently abled (Divyangjan) friendliness

| Items Facilities            | Yes/No     | No. of Beneficiaries |
|-----------------------------|------------|----------------------|
| Physical facilities         |            |                      |
| Provision for lift          | <i>No</i>  |                      |
| Ramp/ Rails                 | <i>Yes</i> |                      |
| Braille Software/facilities |            |                      |
| Rest Rooms                  | <i>Yes</i> |                      |
| Scribes for examination     |            |                      |



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| Special skill development for differently abled students   |  |  |                                     |                                    |                        |  |
|--|--|--|-------------------------------------|------------------------------------|------------------------|--|
| Any other similar facility   |  |  |                                     |                                    |                        |  |
| <b>7.1.4 Inclusion and Situatedness</b>  |  |  |                                     |                                    |                        |  |
| Enlist most important initiatives taken to address locational advantages and disadvantages during the year |  |  |                                     |                                    |                        |  |
| Year   | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative             | Issues addressed       | Number of participating students and staff |
|  |  |  |                                     |                                    |                        |  |
| <b>7.1.5 Human Values and Professional Ethics</b>  |  |  |                                     |                                    |                        |  |
| Code of conduct (handbooks) for various stakeholders   |  |  |                                     |                                    |                        |  |
| Title  |  | Date of Publication  |                                     | Follow up (maximum 100 words each) |                        |  |
|  |  |  |                                     |                                    |                        |  |
| <b>7.1.6 Activities conducted for promotion of universal Values and Ethics</b>                             |  |  |                                     |                                    |                        |  |
| Activity   |  | Duration (from-----to-----)  |                                     |                                    | Number of participants |  |
| <i>Bhalswa Lake Cleanliness Drive</i>  |  | <i>2<sup>nd</sup> October 2019</i>   |                                     |                                    |                        |  |
| <i>Cloth Donation Drive</i>  |  | <i>21st January 2020</i>   |                                     |                                    |                        |  |
| <i>Voting Awareness Campaign</i>   |  | <i>1st February-7th February 2020</i>  |                                     |                                    |                        |  |
| <i>Distribution of jute bags</i>   |  | <i>22<sup>nd</sup> February, 2020</i>  |                                     |                                    |                        |  |





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## 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- *Tree plantation Drive 18th August 2019 Following the ritual ever since establishment of the unit, the new volunteers were guided to the college ground for a quick tree plantation drive.*
- *On 19th January 2019, there was a tree plantation drive in the Sandhya Vatika of the college wherein the volunteers dug and planted saplings by themselves.*

## 7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the

institution as per NAAC format in your institution website, provide the link

- *NSS: Flood Relief Donation and Collection Drive – 22nd to 29th July 2019. The volunteers began with a 7 day flood donation drive (from 22nd July 2019 to 29th July 2019) for Bihar and Assam and collected Rs. 25000/-. In the drive the students not only setup the desk but made people aware about the situation and hence went person to person and class to class in order to collect maximum amount for those in need.*
- *NSS: Swacchta Pakhwada 3rd August – 10th August 2019 - The swacchta pakhwada was also observed for a week in and outside the campus for inculcating cleanliness values in the volunteers and make them understand their social responsibilities.*
- *NSS: Charcha for change 21st August 2019 - On 21st August 2019 the volunteers of the unit visited the Indian Habitat Centre for josh talks on climate change to understand the idea of it in a more elaborate manner. Himmat App inauguration 25th August 2019 Following the series on 25th August the volunteers were invited to attend the launch of Himmat App by the Delhi Police in which the volunteers participated actively and did shine.*
- *NSS: September 2019 Fit India Movement 3rd September 2019 - On 3rd September the volunteers went to the University main campus in order to celebrate the FIT INDIA MOVEMENT. Various volunteers were also featured on the television for raising queries about the same. Teachers Day Celebration 5th September 2019 On 5th September 2019 the volunteers celebrated teachers day with the teaching staff and wished them in the most unique way as the celebration did not have the use of plastic in it.*
- *NSS: Facilitation from Gautam Gambhir Foundation 3rd October 2019 - On 3rd October 2019 the volunteers were yet again facilitated for breaking up with plastic by Gautam Gambhir Foundation.*
- *NSS: Visit to special children school 22nd October 2019 - On 22nd October the volunteers visited the special children school in Khanpur to interact with them, know their condition and make necessary donation in order to spread happiness again.*



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- *NSS: Unity Day Celebration 31st October 2019 - On 31st October 2019 the volunteers celebrated the National Unity Day and pledged to live by the principal of unity and always stand united. A unity run was also recognized in the campus to promote the same cause amongst the students who are not the part of UNIT.*
- *NSS: November 2019 Chinese Youth Delegation 22nd November 2019 - On 22nd November 2019, Chinese delegates visited the college to interact with the NSS UNIT of SBSEC and this is how we got some recognition on the international platform as well.*
- *NSS: Tribute to Martyrs 14th February 2020 Tribute was paid to the martyrs of 2019 Pulwama attack on 14th February 2020.*

### 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution.

### 8. Future Plans of action for next academic year (500 words)

*Shaheed Bhagat Singh Evening College provides students with quality educational experiences and support services that lead to the successful completion of degrees, education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.*

*Shaheed Bhagat Singh Evening College is driven to provide excellent educational opportunities that are responsive to the needs of our students, and empower them to meet and exceed challenges as active participants in shaping the future of our world. The College envisages achieving its set goals of creating such eco system in which students can achieve a variety of goals with excellence. While maintaining a high academic standard of integrity, the college will continue to strive to get a state of art infrastructure, basic amenities for a conducive teaching learning process. It further aims at fostering and promoting interdisciplinary education, innovation, diverse values and goals that would be for personal growth of the students in tune with the vision and mission of National Education Policy*



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2020. Incubating ethical values, self-reliance, sense of community service would be major thrust areas, Centre for Innovative Research for Grant of Projects started in 2021 involving students and faculty would be further strengthened to promote research and innovations among teachers and students at college level. The Centre would be further enriched with collaborative initiatives with industries and communities for better results. We intend to create such vibrant centre of learning, recognising the cognitive abilities of our students, their interests and cherished goals which would promote independent critical thinking for personal growth. To cope up with the changing world, to meet the updated technological challenges, we plan to equip our college with the updated technological and logistics support. In a world where communication plays a vital role, we plan to equip our college with a language laboratory and an auditorium. Down the lines five years hence, we look forward to giving our college competitive edge with the best institutions of the country.

Name Prof. C S Dubey

[Signature]  
Signature of the Coordinator, IQAC

Name Prof. S.K. Sinha

[Signature]  
Signature of the Chairperson, IQAC

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