



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SHAHEED BHAGAT SINGH EVENING COLLEGE
Name of the head of the Institution		PROF. SUDHIR KUMAR SINHA
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01129353430
Mobile no.		9582535248
Registered Email		principal.sbsec@gmail.com
Alternate Email		principal@sbse.du.ac.in
Address		SHEIKH SARAI, PHASE-II
City/Town		NEW DELHI
State/UT		Delhi
Pincode		110017
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	PROF. C.S. DUBEY
Phone no/Alternate Phone no.	01129253430
Mobile no.	9868164405
Registered Email	principal.sbsec@gmail.com
Alternate Email	iqac@sbse.du.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sbsec.org/NAAC/AQAR%202018-19/AQAR%202018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://sbsec.org/pdf/AcademicCalender%202019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.36	2017	13-Sep-2017	12-Sep-2022

6. Date of Establishment of IQAC	11-Dec-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Following the Covid19 restrictions, IQAC helped and guided the transition to online and distance modes of learning. Teaching staff were advised on organising online classes and required channels were created to address student queries.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enable continuation of learning and minimise loss for students in the wake of the pandemic	Faculty members worked together to ensure smooth conduct of classes through online platforms keeping in mind the best interests of students. Several eresources were provided in the form of lectures and study material uploaded on the college website, alongside aroundtheclock assistance to the students taking the endofterm exams through the Open Book Examination (OBE)

mode throughout the period.

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programmes taught in the college are affiliated to University of Delhi and hence, all departments are required to implement the curriculum prescribed by the University of Delhi. Following the academic calendar of the university.

The college plans the academic curriculum, prepares the sections based on students' preferences for skill enhancement and generic elective papers, makes and uploads time-table before the commencement of the semester. To ensure the effective delivery of curriculum, departmental meetings are held regularly to deliberate on issues pertaining to syllabus, lesson plans, assignments and projects. Completion of the syllabus is ensured by a review meeting at the departmental level. Various lectures, workshops, seminars, conferences are organised to complement the curriculum. Various teaching methods are implemented by the faculty for the effective delivery of curriculum including debates, presentations, group discussions, project-based learning, group activities etc. Along with it, educational field visits, industrial visits, tours are organized to supplement the curriculum wherever necessary. The college has a well planned tutorial system in place to facilitate effective teaching-learning process and to establish classroom interaction in smaller groups. The principal ensures the effective and timely delivery of the curriculum and complete adherence to the academic calendar given by the university through regular meetings with the teacher-in-charges along with the informal discussions with the faculty members. Syllabus, time-table and previous year question papers are made available to students through the notice-board and by uploading on the website.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
NA	NA	Nil	Nil	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	HONS	20/07/2016
BCom	PROG	20/07/2016
BA	GEOGRAPHY HONS	20/07/2016
BA	POLITICAL SCIENCE HONS	20/07/2016
BA	PROG	20/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Project for Geography (H) Field trip to Kullu, Manali, Rohtang Pass and surrounding area	10
BA	Field study tour under skill enhancement paper "Field Techniques and Survey based Project Report" for B.A. Programme students to parts of Uttarakhand	19
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The college is meticulous in following students' centric approach and regular feedback is an important criterion for this. The college has a system by which the regular feedback is collected, analyzed and appropriate actions are taken to continuously improve the teaching learning process. Along with this, the faculty members encourage all their students to share regular feedback regarding the teaching-learning process, the fulfilment of desired learning outcomes, the use of innovative teaching methods, optimum usage of different assessment techniques throughout the course of study. Apart from oral feedback received after each class, the students are also able to share their feedback with their respective teachers during one-to-one interactions in tutorial classes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	HONS	68	Nil	57
BCom	PROG	407	Nil	421
BA	GEOGRAPHY HONS	68	Nil	112
BA	POLITICAL SCIENCE HONS	68	Nil	156
BA	PROG	203	Nil	593
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1339	0	104	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

104	104	5	8	2	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NA

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1339	104	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
104	104	0	35	39

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. S.K. Bandooni	Professor	Green Mentor Award at NYC Green School Conference, by Green School in collaboration with Climate Week NYC, IN New York, USA, 26th September 2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	504	VI	26/05/2020	27/10/2020
BCom	503	VI	26/05/2020	20/11/2020
BA	513	VI	26/05/2020	02/11/2020
BA	527	VI	26/05/2020	28/11/2020
BA	501	VI	26/05/2020	28/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Prior to 2019 the University follows Choice Based Credit Scheme (CBCS) for the admissions and Learning Outcome-based Curriculum Framework (LOCF) for admissions after 2019. Both the schemes have internal assessment component of

25 to assess the students, out of which 10 are for assignments, 10 for test and 05 for attendance. The students are evaluated via various methods such as PowerPoint presentations, subject specific projects, group discussions, role play, quiz, objective and descriptive tests, etc. The assessment is conducted during the semester to evaluate the learning outcomes of each student. Marks are awarded to the student are verified by the respective subject teachers.

Students can contact the concerned teachers for discrepancy, if any. The evaluation process of all students is in continuous mode and it is reviewed at two levels: one at the department level and second at the college level. Due to the pandemic, the evaluation shifted to online mode. The teaching-learning was imparted through various online modes like Google Classroom, Google Meet, etc.

Students submitted their tests and assignments online through the google classroom platform, emails, etc. Practical exams were also conducted online giving students a stipulated time to submit their files. Students are well informed about the timings and guidelines regarding the practical exams through notices on the college website. The college follows academic calendar and other assessment criterion as laid down by University of Delhi from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a constituent college of University of Delhi, SBSEC follows the academic calendar given by the university.
<https://sbsec.org/pdf/AcademicCalender202019-20.pdf>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sbsec.org/academic.aspx?id=1164>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
504	BCom	HONS	48	47	97.91
503	BCom	PROG	390	350	89.74
513	BA	GEOGRAPHY HONS	55	50	90.90
527	BA	POLITICAL SCIENCE HONS	75	65	86.67
501	BA	PROG	159	138	86.79

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	Nil	SEWA- THDC, Rishikesh, Uttarakhand.	78.67	78.67
Major Projects	Nil	SEWA- THDC (A Joint venture of Govt of India and Govt of UP)	32.13	32.13
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
From budget to Current Development in India: Challenges and Opportunities	Economics	03/09/2019
Disaster Management	Geography	23/09/2019
Workshop on- Data Analysis Statistical Software R	Economics	18/10/2019
Works of noble laureate Abhijit Banerjee'	Economics	08/11/2019
A Sustainable Road Towards Entrepreneurship: A Transformational Journey Of Young Minds	Commerce	11/11/2019
Human- Technology Interface	Commerce	24/02/2020
Human- Technology Interface	Commerce	25/02/2020
National Young Economist Conclave	Economics	26/02/2020
Remembering Balakot Strike: An Analysis of Strategic Relevance	Political Science	26/02/2020
Financial Derivatives	Commerce	27/02/2020
Once Upon A Time...: Storytelling as Communication	English	03/03/2020
Basics of Database Management Systems- Introduction and Business Applications of MS-Access	Commerce	04/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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No Data Entered/Not Applicable !!!

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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No Data Entered/Not Applicable !!!

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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No Data Entered/Not Applicable !!!

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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No Data Entered/Not Applicable !!!

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Nil	18.33

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBWARE	Fully	3.0.3	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49080	0	820	400513	49900	400513
Journals	0	0	55	109277	55	109277
e-Books	0	0	3160809	5900	3160809	5900
e-Journals	0	0	6293	5900	6293	5900
Digital Database	85	0	0	0	85	0
CD & Video	2000	0	0	0	2000	0
Weeding (hard & soft)	0	0	3159	429072	3159	429072

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	40	10	0	0	19	13	10	8
Added	15	0	300	0	0	0	15	300	0
Total	95	40	310	0	0	19	28	310	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

310 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	209284	Nil	16243403

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment together with SBSC morning college. Both the colleges share this responsibility together. The upkeep of library is done by the staff of library. The security of the College is maintained by the security guards. Several CCTV cameras have been installed to monitor the infrastructure. The computer lab is maintained by the IT department and the geography lab is under the care of the Geography department. Electrical equipment is switched off after use and classrooms/labs are locked in the evening. Students are oriented to take care of the college property. • Computers are password protected and are to be used only for academic purposes. No software outside the curriculum is allowed to be downloaded. Computers are shut down after use. • Laptops/desktops, licensed software, CCTVs, and ACs are maintained/upgraded based on annual maintenance contracts. Fire extinguishers are installed and are checked every year.</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT AID FUND	67	179500
Financial Support from Other Sources			
a) National	CENTRAL SCHEMES	62	1800892
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Diwas	21/06/2019	220	College Admin, NSS volunteers, and NCC cadets
Transforming Minds Towards Entrepreneurship	11/11/2019	130	Department of Commerce
Joyful Learning Series: Academic Talk	24/02/2020	85	Department of Commerce
Achiever's Talk 1.0: Information, Inspiration and Hope	25/02/2020	110	Department of Commerce
ECO BUZZ	27/09/2019	120	Department of Economics
WORKSHOP on 'Data Analysis Statistical Software R'	18/10/2019	160	Department of Economics
Works of Nobel Laureate Abhijit Banerjee'	08/11/2019	135	Department of Economics
ECOQUIZOHOLIC	08/11/2019	76	Department of Economics
NATIONAL YOUNG ECONOMISTS' CONCLAVE 2019-20	26/02/2020	165	Department of Economics
Disaster Management Seminar	23/09/2019	120	Department of Geography and NSS
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed

		competitive examination	career counseling activities	the comp. exam	
2019	THE PLACEMENT CELL	700	700	320	65
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
15	Nil	55	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	6
CAT	40
TOFEL	32
Any Other	28
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
RUN-4FUN	INSITUTIONAL	350
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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award/medal	Internaional	awards for Sports	awards for Cultural	number	student
No Data Entered/Not Applicable !!!					
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' participation in college societies and events are essential for their personality development and future. SBSEC provides a broader platform to the students to participate in various administrative and cultural bodies in the college. Extracurricular activities are essential not only for their enjoyment but also for the development of their socio and political understanding. It enhances their skill of decision making and develops their perspective of analysis and understanding. They participate in various committees to represent student's interests. College nominates students' union members after thorough discussion with candidates. In various Clubs and Committees students are elected to participate in decision making, arrangements of various events and maintaining decorum in the college. Name of various societies and clubs in the college are given here However, their details are given in the additional files. 1) Areopagitica 2) Department of English-Carpe Diem 3) The Fine Art Society-Creador 4) Enactus 5) Finance and Investment Cell 6) Geography Society 7) HISTORY-ASSOCIATION YUGABD 8) Innoverz- The Dance Society 9) MALHAR- The Music Society 10) North East Society 11) Debating Society-Nuke 12) The Placement Cell 13) Reflection-The Photography Society 14) SANGH-KRITI THE INTERCULTURAL SOCIETY 15) Sangharsh-The Dramatics Society 16) Sustainable Development Centre 17) The BA Programme Association 18) The Economics Society 19) Women Development Centre 20) Varico 21) ANUKRITI

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The college has Alumni networks at the college level and department level, which organize their annual meet regularly. However, the college is soon registering the Alumni association to strengthen the association with the alumni and expand opportunities to the present student to draw support and inspiration from former students. The Alumni network offers extensive support to students. It offers a platform that facilitates better opportunities for growth and holistic development of the students by enhancing their skills set through interactive sessions and activities conducted around the year. In addition, every department organized a department-level alumni gathering which allowed for more effective interaction between current batch students and alumni. All the events witnessed the enthusiastic participation of students. Alumni speakers shared their expertise on key development areas such as soft skill development, career growth, management of stress and anxiety, and several other relevant topics. SBSEC is committed to strengthening its ties with its former students. Every year present batches of students take the lead in all

possible ways to make the colleges alumni association more robust and efficient.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We at Shaheed Bhagat Singh Evening College believe in encouraging decentralization and participative management and decisions are taken collectively. Various practices are followed to ensure that there is participative decision making. Staff council is the representative body of the faculty members and all the major decisions are taken after discussing the same with the faculty and decisions are finalized on the basis of majority votes. Periodic meetings are held to ensure that the matters are taken up timely. Various committees are constituted in a democratic manner in the staff council to take up various functions of the college. Faculty members from various departments take up the positions like conveners, co-conveners and members on a rotational basis to ensure fair participation of all the members in the smooth functioning of the college. Some of the Committees constituted by the Council are Dramatics Society, Fine Arts Society, Website Committee, Purchase Committee to name a few. Teacher in charge - Every faculty member is appointed as a teacher in charge for a period of one year on rotational basis on the basis of seniority. The teacher in charges manage the departmental functions and activities and also hold periodic meetings with the Head of the institution on various matters that relate to workload, time table and departmental activities. The decisions are then taken up and discussed in the departmental meetings held periodically. Student Council - The college has a Student Union duly elected in a democratic manner by the students to take up matters related to students' grievances and interest and communicate them to the administration. Various departments have their own societies constituted for the purpose of holding educational events like annual festivals, seminars, talks etc. Collective decision making and participative management are also evident from the fact that we have teacher representatives in the Governing body of the college and all the major decisions are taken in the Governing Body Meetings and executed at the College level.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being a constituent college of the University of Delhi, we are following the curriculum prescribed by the University. Faculty members from the various departments like Geography, Political Science, Commerce have actively contributed in activities related to curriculum development and assessment. They have also been involved in the syllabus revision committees and in giving suggestive points related to the syllabus finalization prescribed under the

	<p>courses. They have also been involved in setting of the question papers for the subjective courses.</p>
<p>Teaching and Learning</p>	<p>Teaching learning process of the college has been in sync with the curriculum of the University. Various techniques are used for effective curriculum delivery like project-based learning, use of audio-visual tools in course delivery, group activities, debates, creative writing, quizzes, workshops, presentations, documentary plays, talks and field trips. Guest lectures by eminent experts from various fields from across the world are organized to supplement the teaching process and provide experiential learning.</p>
<p>Examination and Evaluation</p>	<p>The university guidelines related to examination and assessment are followed by the college. The Continuous Internal Evaluation System has been adopted wherein the ratio of 25:75 is applicable for internal and external evaluation. Evaluations are done on the basis of tests, assignments, presentations, group discussions, projects and group activities. Weightage is given to attendance and class participation while grading the student. Teachers employ a combination of these depending on the class requirements.</p>
<p>Research and Development</p>	<p>We at Shaheed Bhagat Singh Evening College understand the importance of research and faculty members are encouraged to pursue research. Faculty members from respective departments are working as PhD guides and have PhD students enrolled under them. Teachers have presented papers in conferences and published papers in UGC and peer reviewed journals as well as books and book chapters. The departments have been keen in the organization of seminars and workshops to gain knowledge from the latest happenings in the field of research. In the context of students, the faculty is actively engaged in making the students learn the importance and the process of conducting research through the projects entitled to the students as a part of the curriculum. Teachers make students work on projects for the assessment and guide them on carrying out thorough research for fulfilment of</p>

	the same.
Library, ICT and Physical Infrastructure / Instrumentation	The library is a learning resource which has a collection of books, journals, newspapers and magazines. The library has an access to LIBWARE software version 3.0.3 since 2013. The library resources purchased during the year include 820 Volumes of books, 55 journals, 30 magazines and 15 newspapers. In the academic session, 50,598 students and 245 faculty members visited the library. 8 classrooms, seminar rooms and laboratories are equipped with projectors. The laboratories are upgraded on a regular basis. Wi-fi facility is available in the college 24 by 7. The college campus is disabled friendly with proper ramps at various places.
Human Resource Management	Teaching and administrative staff are considered to be the strength of the college. Suggestions and various points of view of the faculty members are considered in the staff council. They are encouraged to participate in the various committees constituted for smooth functioning of the college. They are also encouraged to participate in various conferences, training programs and FDPs.
Industry Interaction / Collaboration	The Placement Cell of the college has been working really hard in promoting industry interaction and collaboration. The Cell has been able to connect the students to various companies like Ernst Young, Cvent, NIIT, Royal Bank of Scotland, FIS Global, Decathlon, L T Constructions, High Beam Global to name a few for the employability of the students.
Admission of Students	Shaheed Bhagat Singh Evening College being a constituent college of University of Delhi follows the norms and procedures laid down by the university for the admission process. The college ensures that the process is smooth and well conducted by constituting an Admission Committee and Grievance Redressal committee to look into the admission process as well as to address the queries raised by the students. Teaching and administrative staff are actively engaged in the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Information to be communicated to the students is done by uploading the important notices on the college website. Time table is also uploaded on the college website and the website is updated regularly. CCTV cameras are installed in the college premises to ensure discipline is maintained at all times for the safety and security of the students and faculty in the college.
Administration	The administration staff of the college is actively involved in making the data entries for the examination forms, internal assessment using MS-Office software and into the University portal as per the University Norms.
Finance and Accounts	Tally software is used by Finance and Accounts department that looks into all the aspects of payroll and accounts of the College. Salaries of the teaching and administrative staff are calculated on the basis of salary packages.
Student Admission and Support	The entire process of admissions is as per the University guidelines. Admissions are registered using University's admissions portal.
Examination	Internal assessments entries are made by the administrative staff. Declaration of results is online. Examination forms are filled online using the University's Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms.	PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms.	Fee Waiver and Fee Concession is provided to the students on recommendation of the Committee constituted for the Purpose, Counselling

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits. This is done as per the University norms on a regular basis. The internal financial audit of the college is conducted by duly selected Chartered Accountant who is approved by the Governing Body of the college and the University. The finance related documents like balance sheet, income and expenditure statement for all the transactions are audited. Thereafter, the external financial audit is conducted by the Comptroller and Auditor General, Government of India as per the schedule given by them.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

During the process of admission parents are required to accompany their ward and complete the formalities which also includes personal interaction with the parents in case the admission committee feels the need to do so. Parents are also invited for the various events organized by the societies of the college like the Dramatics Society and witness the growth of their child in the activities they are involved in.

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Academic enrichment through organization of various seminars and conferences and enhance the process of learning amongst faculty members and the students.
- Feedback collection from the various stakeholders.
- Increased emphasis on the process of research and facilitating the faculty members and students by undertaking various initiatives like setting up of incubation centers etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Astitva 2.0	17/02/2020	18/02/2020	Null	Null
Domestic Violence during Covid-19 lockdown: Issues and Remedies	30/04/2020	30/04/2020	Null	Null
Prejudices and	22/07/2020	22/07/2020	Null	Null

Stereotyping:
Issues of
Gender Bias in
Women's Rights
and Empowerment
in India

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Bhalswa Lake Cleanliness Drive	02/10/2019	02/10/2019	Nil
Cloth Donation Drive	21/01/2020	21/01/2020	Nil
Voting Awareness Campaign	01/02/2020	07/02/2020	Nil
Distribution of jute bags	22/02/2020	22/02/2020	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Tree plantation Drive 18th August 2019 Following the ritual ever since establishment of the unit, the new volunteers were guided to the college ground for a quick tree plantation drive. • On 19th January 2019, there was a tree plantation drive in the Sandhya Vatika of the college wherein the volunteers dug and planted saplings by themselves.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• NSS: Flood Relief Donation and Collection Drive - 22nd to 29th July 2019. The volunteers began with a 7 day flood donation drive (from 22nd July 2019 to 29th July 2019) for Bihar and Assam and collected Rs. 25000/-. In the drive the students not only setup the desk but made people aware about the situation and hence went person to person and class to class in order to collect maximum amount for those in need. • NSS: Swacchta Pakhwada 3rd August - 10th August 2019 - The swacchta pakhwada was also observed for a week in and outside the campus for inculcating cleanliness values in the volunteers and make them understand their social responsibilities. • NSS: Charcha for change 21st August 2019 - On 21st August 2019 the volunteers of the unit visited the Indian Habitat Centre for josh talks on climate change to understand the idea of it in a more elaborate manner. Himmat App inauguration 25th August 2019 Following the series on 25th August the volunteers were invited to attend the launch of Himmat App by the Delhi Police in which the volunteers participated actively and did shine. • NSS: September 2019 Fit India Movement 3rd September 2019 - On 3rd September the volunteers went to the University main campus in order to celebrate the FIT INDIA MOVEMENT. Various volunteers were also featured on the television for raising queries about the same. Teachers Day Celebration 5th September 2019 On 5th September 2019 the volunteers celebrated teachers day with the teaching staff and wished them in the most unique way as the celebration did not have the use of plastic in it. • NSS: Facilitation from Gautam Gambhir Foundation 3rd October 2019 - On 3rd October 2019 the volunteers were yet again facilitated for breaking up with plastic by Gautam Gambhir Foundation. • NSS: Visit to special children school 22nd October 2019 - On 22nd October the volunteers visited the special children school in Khanpur to interact with them, know their condition and make necessary donation in order to spread happiness again. • NSS: Unity Day Celebration 31st October 2019 - On 31st October 2019 the volunteers celebrated the National Unity Day and pledged to live by the principal of unity and always stand united. A unity run was also recognized in the campus to promote the same cause amongst the students who are not the part of UNIT. • NSS: November 2019 Chinese Youth Delegation 22nd November 2019 - On 22nd November 2019, Chinese delegates visited the college to interact with the NSS UNIT of SBSEC and this is how we got some recognition on the international platform as well. • NSS: Tribute to Martyrs 14th February 2020 Tribute was paid to the martyrs of 2019 Pulwama attack on 14th February 2020.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8.Future Plans of Actions for Next Academic Year

Shaheed Bhagat Singh Evening College provides students with quality educational experiences and support services that lead to the successful completion of degrees, education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student

achievement. Shaheed Bhagat Singh Evening College is driven to provide excellent educational opportunities that are responsive to the needs of our students, and empower them to meet and exceed challenges as active participants in shaping the future of our world. The College envisages achieving its set goals of creating such eco system in which students can achieve a variety of goals with excellence. While maintaining a high academic standard of integrity, the college will continue to strive to get a state of art infrastructure, basic amenities for a conducive teaching learning process. It further aims at fostering and promoting interdisciplinary education, innovation, diverse values and goals that would be for personal growth of the students in tune with the vision and mission of National Education Policy 2020. Incucating ethical values, self-reliance, sense of community service would be major thrust areas, Centre for Innovative Research for Grant of Projects started in 2021 involving students and faculty would be further strengthened to promote research and innovations among teachers and students at college level. The Centre would be further enriched with collaborative initiatives with industries and communities for better results. We intend to create such vibrant centre of learning, recognising the cognitive abilities of our students, their interests and cherished goals which would promote independent critical thinking for personal growth. To cope up with the changing world, to meet the updated technological challenges, we plant to equip our college with the updated technological and logistics support. In a world where communication plays a vital role, we plan to equip our college with a language laboratory and an auditorium. Down the lines five years hence, we look forward to giving our college competitive edge with the best institutions of the country.